



Village of **Lake Orion**  
EST 1859  
REQUEST FOR ADVISORY OPINION

Case No. \_\_\_\_\_  
(Assigned by clerk)

The Procedural Rules of the Board of Ethics allow a **city village** official or employee, ~~the City Commission, or another city commission, board or committee~~, as defined in the Code of Ethics ("the requesting party"), to request an advisory opinion as to whether the requesting party's conduct or anticipated conduct, or that of a **city village** official or employee, ~~commission, board or committee~~ under the requesting party's authority, conforms to the Code of Ethics. The party whose conduct is sought to be reviewed, if it is someone other than the requesting party, is called the "subject party."

All advisory opinions will be communicated to the ~~city commission~~ **Village Council** and will be published on the **city's Village's** website at [www.bhamgov.org](http://www.bhamgov.org) [www.lakeorion.org](http://www.lakeorion.org).

Written requests are subject to disclosure under the Freedom of Information Act.

Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_  
(Number, Street, City, State, Zip)

Position or Board (If Applicable) \_\_\_\_\_

- A. State each question upon which an opinion is desired. Attach additional sheets of paper if the space provided below is not sufficient.
- B. State all of the facts giving rise to each question presented.
- C. If available, provide all relevant statutory provisions, case law, prior opinions of the Ethics Board, and other authorities.

**NOTE:** Although the foregoing criteria are subject to exception when the circumstances warrant, a request which does not meet these criteria may be returned and the requestor asked to resubmit the request in an appropriate form.

Please return requests to: **City Clerk's Office, City of Birmingham-Village Clerk**  
**151 Martin, P.O. Box 3001, 21 E Church St-Birmingham,**  
**MI-48012-Lake Orion, MI 48362**

**FOR OFFICE USE ONLY**

Accepted by \_\_\_\_\_ Date \_\_\_\_\_