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## **COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** July 14, 2025

**TOPIC** Schedule Work Session – Village Administrative Office Hours and Inclement Weather Closing Policy

### **BACKGROUND BRIEF:**

Administration is requesting that Council schedule a work session meeting to discuss Village administrative office hours and the Village Hall inclement weather closing policy. Council identified these items as priorities in its 2025-26 Council goals and objectives. Administration is requesting that Council schedule the work session one hour prior to the Council's next regular meeting on July 28.

### **SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

### **FINANCIAL IMPACT:**

None

### **RECOMMENDED MOTION:**

To schedule a work session meeting of the Village Council for Monday, July 28, 2025, at 6:30 PM, for the purpose of discussing the Village administrative office hours and the Village Hall inclement weather closing policy.