

LEGAL SERVICES REVIEW COMMITTEE 2025

LEGAL SERVICES PROPOSALS RATING FORM

1. Areas of specialty	_____ 5,3,1 x5
2. Years in business	_____ 5,3,1 x2
3. Office location	_____ 5,3,1 x2
4. Qualifications of person proposed for Village Attorney	_____ 5,3,1 x5
5. Qualifications of person(s) proposed for prosecutions	_____ 5,3,1 x5
6. Qualifications of person(s) proposed for civil litigation	_____ 5,3,1 x5
7. Number of licensed attorneys at proposed office	_____ 5,3,1 x2
8. Total number of all staff at proposed office	_____ 5,3,1 x2
9. Firm's experience in municipal law including areas of expertise	_____ 5,3,1 x5
10. Reasons why firm should be considered by the Village	_____ 5,3,1
11. At least 3 municipal references provided	_____ 5,0
12. Any existing conflicts of interest	_____ 5,0
13. How firm will handle daily activities of contract	_____ 5,3,1 x2
14. Evidence of comprehensive liability and workers comp insurance	_____ 5,0
15. Exceptions or deviations to required scope of services	_____ 5,0 x2
16. Bar Association Complaints against firm during past five years	_____ 5,0 x3
17. Bankruptcy, reorganization, or receivership in past five years	_____ 5,0 x3
18. Terminated by any municipal client in past five years for cause	_____ 5,0 x3
19. Time frames for responses to inquiries from VC, VM, or Departments	_____ 5,3,1 x5
20. How firm would familiarize self with current issues facing Village	_____ 5,3,1 x2
21. Quality, organization, and presentation of written proposal	_____ 5,3,1 x3
	SUBTOTAL POINTS: _____
Pricing Proposal	_____ 5,3,1 x3
	TOTAL POINTS: _____