

## Darwin McClary

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**From:** George Dandalides  
**Sent:** Wednesday, October 8, 2025 7:38 AM  
**To:** Darwin McClary  
**Cc:** Sonja Stout  
**Subject:** Fwd: Township offices inclement weather closing process and policy

Darwin,

Would you please include the following correspondence in the meeting packet for Monday's special meeting on our inclement policy.

Thanks,

George

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**From:** Chris Barnett <[cbarnett@oriontownship.org](mailto:cbarnett@oriontownship.org)>  
**Sent:** Wednesday, September 24, 2025 12:15 PM  
**To:** George Dandalides <[dandalidesg@lakeorion.org](mailto:dandalidesg@lakeorion.org)>  
**Subject:** RE: Township offices inclement weather closing process and policy

George,

Lizzie is spot on. We really don't close. Our residents expect us to be here and many departments are required to be here to deal with weather related issues. We encourage our employees to utilize PTO if they don't feel comfortable driving to work and have occasionally allowed some to work from home. That said, we have closed the office a little bit early or given flexibility of a later start when roads are bad.

Let me know if you want to chat further.

Thank you,

Chris



**Chris Barnett**  
Township Supervisor  
2323 Joslyn Road, Lake Orion, MI 48360  
**O:** 248.391.0304, ext. 1001  
**W:** [www.oriontownship.org](http://www.oriontownship.org)

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**From:** Lizzie Phillips <[ephillips@oriontownship.org](mailto:ephillips@oriontownship.org)>  
**Sent:** Monday, September 22, 2025 9:57 AM

**To:** George Dandalides <dandalidesg@lakeorion.org>; Chris Barnett <cbarnett@oriontownship.org>

**Subject:** RE: Township offices inclement weather closing process and policy

Hi George,

The short answer, we don't close.

And we do not currently have a formal policy for closing offices due to inclement weather. Employees are encouraged to use their discretion when determining whether it is safe for them to travel. If someone is unable to report to work due to weather conditions, they may use their available leave time.

If the building has a scheduled closure during regular business hours, we use our social media to advertise the closure, place signs on our doors and put a notice on our road sign the day of the closure. We reserve the use of CivicPlus for emergency situations and notifications and have not utilized it in the past to communicate when the Township Offices are closed.

If there were a natural disaster and the building was required to close, employees would be notified by their supervisor, and we would notify the public via social media.

Let us know if you have any additional questions.

Best,



**Lizzie Phillips**

Administrative Assistant

Supervisor's Office

2323 Joslyn Road, Lake Orion, MI 48360

**O:** 248.391.0304, ext. 1000

**W:** [www.oriontownship.org](http://www.oriontownship.org)

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**From:** George Dandalides <[dandalidesg@lakeorion.org](mailto:dandalidesg@lakeorion.org)>

**Sent:** Sunday, September 21, 2025 7:19 PM

**To:** Chris Barnett <[cbarnett@oriontownship.org](mailto:cbarnett@oriontownship.org)>

**Cc:** Lizzie Phillips <[ephillips@oriontownship.org](mailto:ephillips@oriontownship.org)>

**Subject:** Township offices inclement weather closing process and policy

Good evening Chris,

We are currently looking at our village policy on closing the village offices during an inclement weather situation. Our current policy is to follow the Lake Orion School District closing. Several of us are thinking the school system policy is driven more by, 1) buss capability to safely navigate some of the back roads which can become icy while the main roads are fine, and 2) under extreme temperature conditions, wanting to eliminate kids exposure waiting for busses, both of which really don't apply to our offices.

What is the township policy and how do you communicate a weather-related closing to your staff and the community? I am considering suggesting we follow the township, which would make us consistent within the Orion community. If I've signed up for the township's emergency alerts, would I know the township offices were closed?

Thanks,

George