



**VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION NO. 2026-014

**A RESOLUTION APPROVING THE EVENT PERMIT APPLICATION FOR
ORION ART CENTER'S DRAGON ON THE LAKE
AND APPROVING THE LICENSE AGREEMENT**

VOTING YEA:

VOTING NAY:

ABSENT:

MOTION:

RESOLVED: To approve the Event Permit Application submitted by Julie Sugg and Stephanie McIntyre on behalf of the Orion Art Center for the Dragon on the Lake to be held on Thursday, August 27, 2026, through Sunday, August 30, 2026, at various Village properties, as outlined in the application.

Festival Hours:

- Saturday, August 29, 2026, from 10:00AM to 7:00PM
- Sunday, August 30, 2026, from 10:00AM to 6:00PM

Dragon Pub Hours:

- Friday, August 28, 2026, from 4:00PM to 12:30AM
- Saturday, August 29, 2026, from 4:00PM to 12:30AM

Tiki Bar Hours:

- Thursday, August 27, 2026, from 4:00PM to 12:00AM

Public Areas to be utilized are as follows:

- Municipal Parking Lot P3 (Tiki Bar)
- Municipal Parking Lot P4 (Dragon Pub)
- Green's Park (if Dragon Boat Races push through)
- Children's Park Gazebo (Children's Area)
- Broadway Street from Shadbolt Street to Lapeer Street (Art and Vendors)
- Flint Street from Lapeer Street to Anderson Street (Art and Vendors)
- Front Street from Broadway Street to Anderson Street (Chalk Art Challenge)

Setup and Tear Down:

- Set-up for Tiki Bar is on Wednesday, August 26, 2026, at 9:00AM
- Set-up for Dragon Pub is on Thursday, August 27, 2026, at 9:00AM
- Set-up for Festival (Art and Craft Fair Load In) is on Friday, August 28, 2026, at 4:00PM
- Tear Down of everything completed by Monday, August 31, 2026, at 5:00PM

Parking Lot and Street Closures:

- Municipal Parking Lot P3: Wednesday, August 26, 2026, at 9:00AM through Monday, August 31, 2026, at 5:00PM
- Municipal Parking Lot P4: Thursday, August 27, 2026, at 9:00AM through Monday, August 31, 2026, at 5:00PM
- Broadway Street from Shadbolt Street to Lapeer Street (load-in begins Friday, August 28, 2026, at 4:00PM, load-out complete by Sunday, August 30, 2026, at 10:00PM)
- Flint Street from Lapeer Street to Anderson Street (load-in begins Friday, August 28, 2026, at 4:00PM - load-out complete by Sunday, August 30, 2026, at 10:00PM)
- Front Street from Broadway Street to Anderson Street shall be used for the Chalk Art Challenge on Saturday, August 29, 2026, beginning at 7:00AM)

Municipal Equipment and Utility:

- Barricades
- Cones
- Trash Cans
- Temporary Closure Signage
- Electrical Connections along sidewalks on Broadway Street, Flint Street, outlet in Municipal Parking Lot P4, and lamp posts.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and the Lake Orion Lions Club and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements:

1. Proof of Liquor Liability Insurance and Liquor License must be provided to Village Administration prior to the event. Required insurance coverage includes:
 - The Village of Lake Orion must be listed as a Certificate Holder and named as an Additional Insured
2. Dragon Boat Races may only proceed if a Marine Permit is submitted and approved prior to the event.
3. The applicant is responsible for cleaning up any trash generated during the event.
4. All tents and temporary structures must be securely anchored to withstand inclement weather or wind conditions to prevent potential injury.
5. Any temporary electrical wiring or equipment used during the event must be approved by the Electrical Inspector.
6. Tents or temporary structures that include cooking or heating devices must have a minimum 10-pound multi-purpose (ABC) fire extinguisher on-site.
7. All food vendors, including food trucks, must be approved by the Oakland County Health Department and inspected by the Orion Township Fire Department prior to operating at the event.
8. All 18 portable restrooms must be removed following the event.
 - 1 handicap access and 1 regular portable restroom located in Municipal Parking Lot P3
 - 2 handicap access and 12 regular portable restrooms located in Municipal Parking Lot P4
 - 1 handicap access and 1 regular portable restroom located on Shadbolt Street and Broadway Street

DPW Requirements:

1. Village Orange Cones will be provided based on availability.
2. The DPW will not supply extension cords or cord covers.
3. The DPW will provide barricades and detour signage for street and parking lot closures.
4. Village properties will be properly maintained before and after the event.

Police Department Requirements:

1. Event staff and on-scene manager's cellular phone numbers must be provided to the Police Department at least 24 hours before the event.
2. The Police Department will direct the placement of all required barricades for parking lot and any approved street closures.
3. The event organizer is responsible for ensuring that no alcoholic beverages are served or provided to individuals under the age of 21. Adequate measures must be in place to verify the age of all individuals being served alcohol, in compliance with Michigan Liquor Control Commission regulations.
4. Licensing shall be obtained as required by the Michigan Liquor Control Commission and the Lake Orion Police Department at the appropriate time of application.

5. The event holder shall be solely responsible for providing adequate security and staffing for the beer tent.
6. The applicant shall be responsible for reimbursing the Village for all police resources and related ancillary costs dedicated exclusively to this event. This policy is intended to ensure full cost recovery, and the applicant will be billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent on event planning, coordination meetings, site inspections, and setup.
7. At a minimum, one dedicated police officer must be assigned to the event from start to finish. The need for additional staffing will be evaluated during planning meetings with the Chief of Police or their designee.
8. Upon request, the Chief of Police may provide a preliminary cost estimate for police services. The final invoice will reflect only the actual costs of police services provided.
9. A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources. To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

Fire Department Requirements:

1. There shall be no parking on Anderson Street or in the Fire Department lot.
2. All food trucks must be inspected and approved by the Orion Township Fire Department. They shall have approval sticker clearly displayed on the unit. A list of approved food trucks can be found on the Fire Department website.
3. All barricades shall be easily moveable in the case of an emergency.
4. No structures or tents shall be placed in the roadway. All booths/tents shall be placed along the parking spots. A minimum of 20' travel lane shall be maintained on all closed roads.
5. All tents/booths between Front St. and M-24 shall only be placed on the East side of the roadway in the parking areas.
6. No obstructions shall be placed in any intersections.
7. The event coordinator shall schedule an inspection with the Fire Prevention division prior to the event opening.
8. Anderson Street shall remain open at all times during the event.
9. Front Street shall only be used for chalk drawings, there shall be no obstructions placed in the roadway.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, JUNE 8, 2026.



Sonja Stout, MiCPT
Village of Lake Orion Clerk/Treasurer

CERTIFICATION

I, Sonja Stout, who was duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2026-014 adopted by the Village of Lake Orion Village Council at its Regular Meeting held on the 8th day of June 2026.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan on this 8th day of June 2026.

A handwritten signature in black ink that reads "Sonja Stout". The signature is written in a cursive, flowing style.

Sonja Stout, MiCPT
Village of Lake Orion Clerk/Treasurer

DATED: June 9, 2026