



Special Event  
**SE-2026-006**

Balance  
**\$0.00**

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Robert Gritzinger	KNA-9GF	Feb 2, 2026	--	Apr 4, 2026	--	--

### Applicant Information

**APPLICANT**  
**Robert Gritzinger**

✉ bgritzinger@gmail.com

☎ (248) 425-1383

📍  
164 S Broadway St #Suite 2130, Lake Orion, MI 48362-1852

📍 *Same as mailing address*

**Agent**

**AGENT**  
**Robert Gritzinger**

✉ bgritzinger@gmail.com

☎ (248) 425-1383

📍 400 Haliburton St, Lake Orion, MI 48362

📍 *Same as mailing address*

### Internal

#### Conditions

No Police Resources

This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting.

The Fire Department has no issues with event. There shall be no parking in fire station lot or along Anderson Street.

#### Issued By:

N/A

#### Internal Notes - Employee Communication

N/A

#### Approved Event:

N/A

### General Information

#### Event Location

▶ **165 S BROADWAY ST**  
LAKE ORION, MI 48362



**Event Locations**

Children's Park

**Zoning District**

DC - Downtown Center

**Event Name**

Children's Easter Egg Hunt

**Event Details**

Candy-filled plastic eggs placed in park for children to find, under adult supervision.

**Date / Hours of Event**

Saturday April 4, 2026 11 a.m.

**Date / Hours of Set-up and Tear Down**

Saturday April 4, 2026, 9 a.m. SET UP; 11:30 a.m. TEAR DOWN/CLEAN UP

**Event Map**

[Easter Egg Hunt EVENT MAP.pdf](#)

**Street Closures and / or Parking Lot closures necessary?**

No

**If yes, how many days?**

N/A

**If yes, describe**

N/A

**Green's Park Reservation?**

No

**Green's Park Reservation Date/Hours**

N/A

**Gazebo Rental?**

No

**Gazebo Rental Date/Hours**

N/A

**Coordinating Event Details**

N/A

**Coordinating with Another Event?**

No

**If yes, Event Name**

N/A

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**Event Details**

**Type of Event**

**Status**

Group

Non-Profit

If Non-Profit, provide proof of non-profit status such as IRS Determination Letter 501(c)(3), IRS Form 990, or Articles of Incorporation

Is this event expected to occur next year?

Yes

If Yes, provide next year's specific dates

Saturday March 27, 2027

If this event a Fund raiser?

No

If YES, indicate beneficiary information

N/A

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

Annual Children's Easter Egg Hunt, sponsored by the Sons of the American Legion Squadron 233. Dates back at least three decades, if not longer.

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

Always held in Children's Park, annually on the Saturday before Easter Sunday.

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## Event Details (continued)

Total estimated attendance each day

75 children, plus parents

What parking arrangements will be necessary to accommodate attendance?

Parking at adjacent parking lot, street parking, American Legion lot.

Parking Plan

How will trash be handled?

Cleanup after event to remove any leftover candy wrappers, eggs, etc.

Is amplification of music or speakers planned or anticipated?

No

If yes, describe

N/A

**Will tents be used?**

No

**If yes, indicate number of tents, use of each, location and size**

N/A

**Portable restrooms**

No

**If yes, number of portable restrooms and location**

N/A

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## Food / Alcohol / Merchandise

**Will alcoholic beverages be served?**

No

**If yes, describe**

N/A

**Is liquor license issued by the State of Michigan?**

N/A

**If yes, whose name is the license issued to**

N/A

**Copy of License**

**Will food and beverages be sold?**

No

**If yes, describe**

N/A

**Will merchandise be sold?**

No

**If yes, describe**

N/A

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## Request Use of Village Equipment ONLY

**Use of Equipment Start (Day / Time)**

N/A

**Use of Equipment End (Day / Time)**

N/A

**Barricades/Traffic Cones**

No

**If yes, describe**

N/A

**Temporary Closure Signage**

No

**Trash Cans**

No

**Electrical Connections**

No

**If yes, describe**

N/A

**Water**

No

**If yes, describe**

N/A


<b>Emergency Fire Equipment, such as ambulance</b>	<b>If yes, describe</b>
No	N/A
<b>Use of Police Services</b>	<b>If yes, describe</b>
No	N/A
<b>Other Village Services</b>	<b>If yes, describe</b>
No	N/A

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## Municipal Equipment

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## Event Signs

<b>Will this event include the use of signs?</b>	<b>Location(s) of Sign</b>
No	NA
<b>Sign Dimensions</b>	<b>Sign Sketch Plan</b>
NA	<a href="#">Easter Egg Hunt EVENT MAP.pdf</a>
<b>Location Map</b>	<b>Temporary Display Start</b>
<a href="#">Easter Egg Hunt EVENT MAP.pdf</a>	
<b>Temporary Display End</b>	<b>Quantity of Temporary Signs</b>
	N/A
<b>OLD_Quantity of Temporary Signs</b> 	
N/A	

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## Certifications and Signatures

**Signature of Sponsoring Organization's Agent**

[Gritzinger.jpeg](#)

**Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured**

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## Hold Harmless Agreement

Hold Harmless Agreement

[Hold Harmless Agreement CHILDRE...](#)

### Fees

Application Fee	\$25.00
Special Event - Right Of Way	\$75.00
<b>TOTAL</b>	<b>\$100.00</b>
<b>PAID</b>	<b>\$100.00</b>
<b>BALANCE DUE</b>	<b>\$0.00</b>

### Transaction Log

02/02/2026 receipt # 54144	Payment	Check	\$100.00
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### Communication

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### Workflow

**1. Payment - COMPLETED**

Assignee: Lynsey Blough

**2. Administrative Review - COMPLETED**

Assignee: Lynsey Blough

**3. Dept. of Public Works Review - COMPLETED**

Assignee: Wes Sanchez

**4. Public Safety Review - COMPLETED**

Assignee: Mark Amundson

**5. Fire Department Review - COMPLETED**

Assignee: John Pender

**6. Council Review - ACTIVE**

Assignee: Lynsey Blough

**7. Planning & Zoning Review - INACTIVE**

Assignee: Sommer Nafal

**8. Issue Permit - INACTIVE**

Assignee: Lynsey Blough