



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 27, 2026

TOPIC Sidewalk Improvement Program (SWIP) District #2 Bulletin #1 Quantity Changes

BACKGROUND BRIEF:

Council is scheduled to consider approving Bulletin #1 changes to the 2026 District #2 Sidewalk Improvement Project. At the end of the 2025 Sidewalk Improvement program for District #1, certain locations that required work were found to be incomplete, and that contractor (not Italia Construction) was given a punch list. Instead of completing the punch list, he elected to abandon the project, leaving that work unfinished, and also leaving behind the 10% retainage the Village had withheld from payment for approved, completed work. Retainage from initial pay requests is standard practice in all public works contracts until a project has been satisfactorily completed and accepted by the municipality. The amount retained by the Village in 2025 was \$2,184.10.

Seven sites were assessed in 2025, but work was not completed by last year's contractor. Therefore, the Engineer recommends that those seven sites be added to the 2026 contract with Italia Construction as Bulletin #1.

Engineer Spence will be in attendance at Monday's meeting to answer any questions regarding the 2026 SWIP District #2 Bulletin #1.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The total additional cost of Bulletin #1 is \$2,633.28. Property owners were assessed in 2025 a total of \$1,812.00 for this work that was never completed, leaving a net additional cost to the Village of \$821.28. This additional cost will be covered by a portion of the \$2,184.10 in monies retained by the Village from the 2025 sidewalk contractor for uncompleted work.

RECOMMENDED MOTION:

To approve the 2026 Sidewalk Improvement Project (SWIP) District #2 Bulletin #1 as presented and recommended by the Village Engineer, which adds the uncompleted 2025 sidewalk repair work to the

2026 contract with Italia Construction in the amount of \$2,633.28, and to authorize the Village Manager to execute all necessary documents relating to this contract change.