



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: May 26, 2026

TOPIC Village-Owned Property Inventory and Mapping Report

BACKGROUND BRIEF:

Council is receiving the Village-Owned Property Inventory and Mapping Report prepared by the Village's planning consultants. The report identifies every known property owned by the Village and identifies and documents any improvements made to each parcel. This project was initiated by the previous Village Council through its FY 2023-24 goals and objectives as a result of concerns of improvements being made on public property by private individuals without permission or license from the Village and the potential liability to the Village due to such improvements. No decisions were made at the time of initiation of the project as to what action the Council may authorize as a result of the report's findings.

Administration is requesting direction from Council as to the next steps that should be undertaken pursuant to the findings of the report. Some of the questions Council may wish to consider in making a determination might be:

1. Is the improvement of public property desirable or useful?
2. Does the improvement pose a safety hazard or otherwise violate any Village or other law or policy?
3. Did the individual installing the improvement obtain the proper permits and inspections?
4. Does the Village wish to assume the cost of maintaining or removing the improvement or should the individual installing the improvement be responsible?
5. Is it appropriate to consider granting license agreements to private individuals to continue to maintain, use, and replace/remove the improvement?
6. Should the improvement be accessible by all members of the community or is it appropriate and permissible to grant an exclusive license?
7. Should the Village consider selling or otherwise disposing of the property if not prohibited or restricted by Village Charter?
8. Should the Village take no further action regarding public property private encroachments and improvements?

SUMMARY OF PREVIOUS COUNCIL ACTION:

02/13/2023 - Council adopted its FY 2023-24 goals and objectives, including an objective to identify,

classify, and determine use of all village-owned properties.

04/13/2026 – Council adopted its FY 2026-27 goals and objectives, including finishing the identification, classification, and determination of use of all village -owned properties. Council requested that the property inventory and mapping report be submitted to Council for discussion at its May 26, 2026, meeting if the report is completed by that time.

FINANCIAL IMPACT:

To be determined

RECOMMENDED MOTION:

None