



Special Event
7WH-1P2

Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Janet Bloom	7WH-1P2	Apr 9, 2026	--	--	--	--

Applicant Information

APPLICANT
Janet Bloom

✉ bloom@downtownlakeorion.org

☎ (248) 693-9742

📄 118 N Broadway St, Lake Orion, MI 48362

📍 Same as mailing address

Agent
N/A

Internal

Conditions

The Fire Department approves this event. No parking in the Fire Station Parking lot or along Anderson St.

Issued By:

N/A

Internal Notes - Employee Communication

The DDA's insurance is under the umbrella of the Village's. The Village is waiting for renewal documents from MML. Once issued, we'll attach it to this special event application. -LBlough on 4/22/2026.

This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting. LOPD will have officers monitor the event and stop by as time alots.


Approved Event:

N/A

General Information

Event Location

▶ **165 S BROADWAY ST**
LAKE ORION, MI 48362



Event Locations

Entertainment will be in Children's Park at the gazebo. Audience will occupy the green space within Children's Park. Rain location is at 20 Front Street.

Zoning District

DC - Downtown Center

Event Name

LOLive! Summer Concert Series

Event Details

LOLive! Summer Concert Series begins with a local musician/group from 6:30 pm - 7 pm, then the main act comes on immediately after.

There is a VIP seating section provided with chairs from the DDA for Illuminators, sponsors, and VIPs. It is placed at front of seating area by gazebo.

There will be a space for a DDA information booth and spaces will be reserved for sponsor booths. These will be located by the pedestrian bridge.

Date / Hours of Event

July 8, 15, 22, 29 and Aug. 5, 12, 19, 26

Date / Hours of Set-up and Tear Down

Each date: 5:30-6:30 pm set up; 8-9pm teardown

Event Map

[Special Events app map - LOLive 202...](#)

Street Closures and / or Parking Lot closures necessary?

No

If yes, how many days?

N/A

If yes, describe

N/A

Green's Park Reservation?

No

Green's Park Reservation Date/Hours

N/A

Green's Park Reservation Duration (Days)

N/A

Gazebo Rental?

Yes

Gazebo Rental Type

Residents

Gazebo Rental Date/Time

July 8, 15, 22, 29 and Aug. 5, 12, 19, 26

Gazebo Hour

28

Coordinating Event Details

We need to be sure power is on, sprinklers off, and pedestrian bridge accessible since it is the only ADA entrance into park.

Coordinating with Another Event?

No

If yes, Event Name

N/A

Event Details

Type of Event

DDA

Status

Not-for-Profit

If Non-Profit, provide proof of non-profit status such as IRS Determination Letter 501(c)(3), IRS Form 990, or Articles of Incorporation

Is this event expected to occur next year?

Yes

If Yes, provide next year's specific dates

July 7, 14, 21, 18 and August 4, 11, 18, 25, for 2027

If this event a Fund raiser?

Yes

If YES, indicate beneficiary information

Lake Orion DDA to support projects and programs.

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

This is an annual event to bring residents and regional folks to Downtown Lake Orion for top-notch touring talent and local acts to open for the headliners. We are working with restaurants and shops to cross-promote and engage more registers ringing at each event.

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

It has always been held in Downtown Lake Orion.

Event Details (continued)

Total estimated attendance each day

150-200

What parking arrangements will be necessary to accommodate attendance?

Many attendees walk to this event and additional parking will be allowed at The Lumber Yard at Paint Creek lot for overflow.

Parking Plan

[LOLive! 2026 parking plan.docx](#)

How will trash be handled?

Currently, trash cans onsite are adequate for crowd size. If that changes, the DDA will bring in cardboard trash containers and leave bagged trash by trash cans or dump in dumpster we have access to.

Is amplification of music or speakers planned or anticipated?

Yes

If yes, describe

20 Front Street is the sound engineer for these concerts. They have been part of the concert series and will keep the sound to an appropriate level for the music series.

Will tents be used?

Yes

If yes, indicate number of tents, use of each, location and size

Tent use will be available for the DDA and sponsor booth(s). Up to this point, we have not needed to erect a tent but did have a table and chair set up for the DDA. The same option will be available for the sponsor(s). Booth sizes are 10ftx10ft. Location would be by the pedestrian bridge as indicated on map.

Portable restrooms

Yes

If yes, number of portable restrooms and location

The public restroom will be open but we add in one handicap accessible portajohn by the picnic table between the horseshoe location and the pedestrian bridge.

Food / Alcohol / Merchandise

Will alcoholic beverages be served?

No

If yes, describe

N/A

Is liquor license issued by the State of Michigan?

If yes, whose name is the license issued to

No

N/A

Copy of License

Will food and beverages be sold?

No

If yes, describe

Will merchandise be sold?

N/A

No

If yes, describe

N/A

Request Use of Village Equipment ONLY

Use of Equipment Start (Day / Time)

July 8, 15, 22, 19 and Aug. 5, 12, 19, 26 (5:30 pm)

Use of Equipment End (Day / Time)

July 8, 15, 22, 19 and Aug. 5, 12, 19, 26 (8 pm)

Barricades/Traffic Cones

No

If yes, describe

N/A

Temporary Closure Signage

N/A

Trash Cans

Yes

Electrical Connections

Yes

If yes, describe

Electrical: Just make sure power is up and on at the gazebo.

Trash: Currently crowd size doesn't warrant additional containers. We will monitor during the season. If we need more, DDA will bring in cardboard trash boxes and put bagged trash by current receptacles or put in accessible dumpster.

Water

No

If yes, describe

N/A

Emergency Fire Equipment, such as ambulance

No

If yes, describe

N/A

Use of Police Services

Yes

If yes, describe

It has been standard practice since last year to have an officer walk through just to monitor. There have been no issues that we are aware of from this event.

Other Village Services

No

If yes, describe

N/A

Municipal Equipment

Event Signs

Will this event include the use of signs?

Yes

Location(s) of Sign

One banner by Autozone on M-24. One banner at The Lumber Yard at Paint Creek. A-frames by Children's Park pedestrian bridge, one at Flint and Broadway by Ed's, and one by bridge by Wine Social. Yard signs may be used to advertise LOLive! and yard signs are deployed at entrances to Children's Park if we have a rain date and move inside to 20 Front Street.

Sign Dimensions

banners: 9 ft wide x 3 ft tall

a-frames: 2 ft wide x 3 ft tall

yardsigns: 24" wide by 18" tall

Sign Sketch plan has 2025 information, these will be updated when we receive final schedule. Yard signs announcing concert were not used last year but will be same size with logo and Wednesday Nights, and time/location.

Sign Sketch Plan

[LOLive! 2025 banner \(54 x 18 in\).pdf](#)

[LOLive! 2025 flyer announcement v2...](#)

[LOLive! Moved yardsigns \(24 x 18 in\)...](#)

Location Map

[LOLive!2026 sign plan.docx](#)

Temporary Display Start

Jun 22, 2026

Temporary Display End

Aug 27, 2026

Quantity of Temporary Signs

11

OLD_Quantity of Temporary Signs 

N/A

Certifications and Signatures

Signature of Sponsoring Organization's Agent

[hold harmless LOLive 2026 and emer...](#)

Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured

[Memo - insurance for portal.doc](#)

Hold Harmless Agreement

Hold Harmless Agreement

[hold harmless LOLive 2026 and emer...](#)

Fees

Application Fee	\$25.00
Special Event - Right Of Way	\$75.00
Application Sign Fee	\$25.00
Sign Fee	\$825.00
Gazebo Rental Fee	\$280.00
Electricity Use	\$50.00
Admin Waive Fee	-\$1,230.00
Admin Waive Fee	-\$50.00
TOTAL	\$0.00
PAID	\$0.00
BALANCE DUE	\$0.00

Communication