



Lake Orion DDA
118 N. Broadway St.
Lake Orion, MI 48362
www.downtownlakeorion.org

MEMORANDUM

DATE: April 9, 2026
FROM: Janet Bloom, Assistant Director
TO: Lynsey Blough, Deputy City Clerk
SUBJECT: Insurance for DDA events

The Lake Orion Downtown Development Authority is readying to bring residents and the greater community to Downtown Lake Orion for events in 2026.

The Special Events Form requests that a Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured be provided and requires a submission via the online portal.

The Lake Orion DDA is under the umbrella of the Village of Lake Orion for insurance.

Please consider this memo as notice to that information and as a placeholder for the online event portal.

Please feel free to contact me if you have any questions.