



Special Event
SE-2026-011

Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Robert Krefski	NGN-MJZ	Mar 26, 2026	May 14, 2026	Jul 4, 2026	Jul 3, 2027	--

Applicant Information

APPLICANT
Robert Krefski

✉ rkrefski@comcast.net

☎ (586) 996-8967

📄 852 Island Point , Lake Orion, MI 48362

📍 *Same as mailing address*

Agent

AGENT
Drew Espenshade

✉ drew@acepyro.com

☎ (248) 622-5148

📄 P.O. Box 2, Manchester, MI 48158

📍 *Same as mailing address*

Internal

Conditions

Police Reimbursement:

The applicant shall be responsible for reimbursing the Village for all police resources and related ancillary costs dedicated exclusively to this event. This policy is intended to ensure full cost recovery, and the applicant will be billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent on event planning, coordination meetings, site inspections, and setup.

At a minimum, one dedicated police officer must be assigned to the event from start to finish. The need for additional staffing will be evaluated during planning meetings with the Chief of Police or their designee.

Upon request, the Chief of Police may provide a preliminary cost estimate for police services. The final invoice will reflect only the actual costs of police services provided.

A preliminary review of these plans appears to be for one Marine Officer and the Police Boat to be dedicated to this event.

Pre-Planning Meeting with Chief of Police

A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources.

To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

Fire Department. Please see attached memo from Fire Marshal for approval. In addition, there shall be no parking in fire station lot or along Anderson Street.

Issued By: 

N/A

Internal Notes - Employee Communication 


Spoke with Mr. Espenshade on 4/10/2026 and he said that he will be able to submit the rest of the documents in the next two weeks. -LBlough

Approved Event: 

N/A

General Information

Event Location

▶ **Lake Orion (East of the Lake)**
Lake Orion, MI 48362 

Event Locations

The east side of Lake Orion, Next to Squaw Island

Zoning District

N/A

Event Name

Lake Orion Fire Works

Event Details

Fire works will launch on the lake at dusk

Date / Hours of Event

7/4/26 / 10:00 until 10:30 pm

Date / Hours of Set-up and Tear Down

7/8/26

Event Map

[Image.jpg](#)

Street Closures and / or Parking Lot closures necessary?

No

If yes, how many days?

N/A

If yes, describe

N/A

Green's Park Reservation?

No

Green's Park Reservation Date/Hours

July 4, 2026 noon

Green's Park Reservation Duration (Days)

N/A

Gazebo Rental?

No

Gazebo Rental Type

N/A

Gazebo Rental Date/Time

N/A

Gazebo Hour

N/A

Coordinating Event Details

The loading of the launch barge at Greens Park.

Coordinating with Another Event?

No

If yes, Event Name

Lake Orion Fire Works

Event Details

Type of Event

Individual

Status

Non-Profit

If Non-Profit, provide proof of non-profit status such as IRS Determination Letter 501(c)(3), IRS Form 990, or Articles of Incorporation

[Image.jpg](#)

Is this event expected to occur next year?

Yes

If Yes, provide next year's specific dates

July 4 2027

If this event a Fund raiser?

No

If YES, indicate beneficiary information

N/A

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

This event happens every year.

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

Always held in the village.

Event Details (continued)

Total estimated attendance each day

99

What parking arrangements will be necessary to accommodate attendance?

People do line the streets of Lake Orion to watch the free event,

Parking Plan

How will trash be handled?

There is no trash at this event.

Is amplification of music or speakers planned or anticipated?

No

If yes, describe

N/A

Will tents be used?

No

If yes, indicate number of tents, use of each, location and size

N/A

Portable restrooms

No

If yes, number of portable restrooms and location

N/A

Food / Alcohol / Merchandise

Will alcoholic beverages be served?

No

If yes, describe

N/A

Is liquor license issued by the State of Michigan?

N/A

If yes, whose name is the license issued to

N/A

Copy of License

Will food and beverages be sold?

No

If yes, describe

N/A

Will merchandise be sold?

No

If yes, describe

N/A

Request Use of Village Equipment ONLY

Use of Equipment Start (Day / Time)

N/A

Use of Equipment End (Day / Time)

N/A

Barricades/Traffic Cones

No

If yes, describe

N/A

Temporary Closure Signage

No

Trash Cans

No

Electrical Connections

No

If yes, describe

N/A

Water

No

If yes, describe

N/A

Emergency Fire Equipment, such as ambulance

No

If yes, describe

N/A

Use of Police Services

Yes

If yes, describe

Police service on Lake Orion .

Other Village Services

Yes

If yes, describe

The use of Greens park for loading launch float.

Municipal Equipment

Event Signs

Will this event include the use of signs?

Yes

Location(s) of Sign

1. Lumber yard, 2 Eds costume shop,

Sign Dimensions

1. 40 FT x 4FT 2. 20 FT x 3 FT

Sign Sketch Plan

Location Map

Temporary Display Start

Temporary Display End

Quantity of Temporary Signs

1

OLD_Quantity of Temporary Signs

N/A

Certifications and Signatures

Signature of Sponsoring Organization's Agent

[Image.jpg](#)

Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured

[Image.jpg](#)

Hold Harmless Agreement

Hold Harmless Agreement

[Image.jpg](#)

Fees

Application Fee	\$25.00
Special Event - Right Of Way	\$75.00
Application Sign Fee	\$25.00
Sign Fee	\$75.00
TOTAL	\$200.00
PAID	\$200.00
BALANCE DUE	\$0.00

Transaction Log

03/26/2026	Payment	Check	\$100.00
Receipt # 54957. Check #130 paid in the office on 3/24/2026.			
04/07/2026	Payment	Check	\$100.00
Receipt #55017. Check # 132 paid in the office on 4/7/2026.			

Communication

Lynsey B April 1, 1:51 PM

Hi Mr. Krefski,

During a recent review of your special event application, we noted that the required fee for the temporary signs was not collected at the time of submission.

For reference, this fee was collected for your temporary signs last year, and we have attached a copy of the receipt for your convenience. I apologize for any confusion in my previous communication.

You may submit the payment online (please note that a convenience fee will apply) or drop off a check at our office. Please let us know if you have any questions. Thank you!

[Payment Receipt 2025.05.08.pdf](#)

Kirsten B April 30, 12:36 PM

Hello Mr. Krefski,

I am assisting Lynsey with your application and noticed that the Hold Harmless Agreement was not completed and submitted. Would you please take a few minutes to complete this and send it back so we can proceed with your application process? If it's easier for you to complete this at Village Hall, you are more than welcome to stop in. Thank you!

Kirsten Barber

[hold_harmless_agreement.pdf](#)

Kirsten B April 30, 12:54 PM

Mr. Krefski,

My apologies, we also need written documentation from the DDA granting permission to place a temporary sign on the Lumberyard property. Thank you!

Workflow

1. Payment - COMPLETED

Assignee: Lynsey Blough

2. Administrative Review - COMPLETED

Assignee: Lynsey Blough

3. Dept. of Public Works Review - COMPLETED

Assignee: Wes Sanchez

4. Public Safety Review - COMPLETED

Assignee: Mark Amundson

5. Fire Department Review - COMPLETED

Assignee: John Pender

6. Council Review - ACTIVE

Assignee: Lynsey Blough

7. Planning & Zoning Review - INACTIVE

Assignee: Sommer Nafal

8. Issue Permit - INACTIVE

Assignee: Lynsey Blough