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## **BOARD ACTION SUMMARY SHEET**

**MEETING DATE:** November 4, 2024

**TOPIC** Public Hearing: RZ-24-02: 638 Buena Vista Rezoning Request

**BACKGROUND BRIEF:**

The Planning Commission must hold a public hearing prior to considering a motion to recommend approval of the amendments to the Village Council. The procedure for public hearings is as follows:

- A statement by the Chair that the purpose of the public hearing is to gather information only and that the merits of the proposed amendment will not be discussed by the Planning Commission members during the hearing.
- Presentation by the Planning consultant of information regarding the proposed amendments.
- Comments and questions directed to the Chair from the general public.
- Presentation of written communications, if any, submitted to the Planning Commission.
- Questions for clarification purposes only by members of the Planning Commission to assist them in understanding the proposal.

**RECOMMENDED MOTION:**

To open the public hearing for RZ-24-02: 638 Buena Vista Rezoning Request.

To close the public hearing for RZ-24-02: 638 Buena Vista Rezoning Request.

**ATTACHMENTS:**