



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 22, 2024

TOPIC Code Enforcement Software

BACKGROUND BRIEF:

Administration is requesting that Village Council approve a budget amendment for a supplemental appropriation for code enforcement software and approve a contract with GoGov for their GoEnforce web-based software subscription. Village Manager McClary has been working with the Village's code enforcement officers to identify and implement a cost effective and efficient solution to handle code enforcement complaints, investigations, follow up, and close-out. Administration considered three options, including the Township's BS&A building/permitting/code enforcement module, GoGov GoEnforce, and Comcate's Code Enforcement Manager. It was determined that the BS&A code enforcement module is not robust enough to meet the needs of the Village and does not allow for field access and data entry. Both GoGov and Comcate are excellent solutions with field access through laptops, tablets, or other mobile devices, but Administration recommends the GoGov GoEnforce software for the following reasons:

- The GoGov system is substantially less expensive than Comcate in the first year and subsequent years.
- The GoGov system does not charge extra for software set up.
- GoGov does not charge extra for GIS/Property Assessing data integration, while Comcast charges \$2,800 annually for this feature.
- GoGov allows an unlimited number of edit-users at no additional cost, while Comcate charges for each edit-user.
- GoGov also provides unlimited training at any time at no extra cost, while it appears that Comcate provides initial user and administrator training but may charge for subsequent training.

Code Enforcement Officer Ray Hammond will serve as the Village's project manager to coordinate with GoGov for the set up and implementation of this software. GoGov can have our code enforcement software configured and operational in as little as two weeks from execution of the contract. Our code enforcement officers will use the Village's current iPad tablets for field operations.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The total cost to the Village for the GoGov GoEnforce first year subscription is \$4,800, including set up, integration of property data, and training. The subscription price may increase by not more than 7% in each subsequent year.

RECOMMENDED MOTION:

#1 – To adopt budget amendment BA-2025-101-228-02 to provide a supplemental appropriation of \$4,800 for a software subscription to GoGov GoEnforce for code enforcement activity tracking and reporting.

#2 – To approve the proposal from GoGov, Inc., of Islandia, New York, dated June 7, 2024, in the amount of \$4,800.00 for an annual subscription to its GoEnforce code enforcement complaint tracking and reporting software and authorize the Village Manager to execute all necessary documents on behalf of the Village relating to this purchase.