



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: September 8, 2025

TOPIC Appointment to Village Council Position

BACKGROUND BRIEF: The Village Council is scheduled to consider an appointment to fill the vacancy created by the resignation of former Council Member Carl Cyrowski. The appointed individual would serve the remainder of the unexpired term, ending on November 8, 2026.

Eligibility for village office is governed by the village charter as follows:

Section 4.1 ELIGIBILITY FOR OFFICE IN VILLAGE.

No person shall be elected or appointed to any office who is in default to the village, or has been convicted of a felony. The election or appointment of any such defaulter or person shall be void. No person shall be eligible to any elective office of the village, other than that of Village Manager and Village Attorney, unless he shall be of legal age, a registered elector in and the owner of real property assessed for village taxes in his name, or shall be the lawful husband or wife of such a person, and shall have been a resident of the village for at least two (2) years immediately prior to the date of his election to any such office.

(Adopted 3-13-67)

The process for filling vacancies on the village council is also governed by village charter as follows:

Section 4.5 FILLING VACANCIES.

If a vacancy occurs in any elective office, except that of Village Manager, the Council shall, within thirty (30) days after such vacancy occurs, elect a person who possesses the qualifications required of holders of the office in which the vacancy exists to fill such vacancy. If the vacancy shall be in the office of Councilman, any person so elected shall hold office until the Monday next following the next village election, at which election the vacancy shall be filled for the balance of the term of the person whose office is so filled. In the event of a vacancy in the office of Village Manager, the Council shall fill such vacancy within ninety (90) days after such vacancy occurs.

If a vacancy occurs in any appointive office, the Village Manager shall, within thirty (30) days thereafter, appoint a qualified person to fill such vacancy in the manner required for making the original appointment.

(Adopted 3-13-67)

The village council received applications from three (3) candidates by the August 28, 2025, 4:00 PM, deadline. Council conducted interviews on September 2, 2025. The charter requires council to fill the position within 30 days of a vacancy, and an appointment must therefore be made by September 10, 2025.

SUMMARY OF PREVIOUS COUNCIL ACTION:

7/28/2025, the Village Council received a letter of resignation from Council Member Carl Cyrowski.
8/11/2025, the Village Council formally accepted his resignation.

RECOMMENDED MOTION: To elect _____ to the office of Village of Lake Orion council member in accordance with Section 4.5 of the Lake Orion Village Charter to fill the position vacated by Carl Cyrowski for a term to expire on the Monday next following the next village election, at which election the vacancy shall be filled for the balance of the term of office, which shall expire on November 8, 2026.