



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: September 28, 2026

TOPIC Confirmation of Village Manager's Appointment to Clerk/Treasurer Position and Approval of Employment Agreement

BACKGROUND BRIEF:

Council is scheduled to consider confirming the Village Manager's appointment of Debbie Nogle to the position of Clerk/Treasurer for the Village of Lake Orion and to approve her employment agreement.

Ms. Nogle has more than 20 years of experience in municipal administration, including ten years of municipal clerk and treasury work. Attached is Ms. Nogle's resume and proposed employment agreement. Village Attorney Clark approved the proposed agreement as to form.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

Ms. Nogle's proposed starting salary is \$85,000 annually. The Village also provides comprehensive employment benefits. Please refer to the proposed employment agreement additional information.

RECOMMENDED MOTION:

#1 – To approve the Village Manager's appointment of Debbie Nogle as Clerk/Treasurer for the Village of Lake Orion effective September 29, 2026.

#2 – To approve the employment agreement for Debbie Nogle as Clerk/Treasurer for the Village of Lake Orion, subject to receipt of acceptable results of the required pre-employment physical examination and drug screen and background check, and authorize the Village Manager and Deputy Village Clerk to execute the employment agreement on behalf of the Village.