



**VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION NO. 2026-034

**A RESOLUTION APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR THE
HALLOWEEN EXTRAVAGANZA
AND AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT**

VOTING YEA:

VOTING NAY:

ABSENT:

MOTION:

RESOLVED: To approve the Special Event Permit Application submitted by Tracy Woodrum on behalf of the Lake Orion Downtown Development Authority, requesting the use of various Village properties on Wednesday, October 21, 2026, from 5:00 PM to 8:00 PM, for the “Halloween Extravaganza,” as outlined in the application.

Public Areas to be Utilized:

- Children’s Park and Gazebo Area for the event.
- Municipal Parking Lot P7, Elizabeth Street to Broadway Street, for the Costume Parade.
 - Parade Route: Municipal Parking Lot P7 to Children’s Park.
 - Parade Lineup begins at 5:30 PM.
 - Parade begins at 6:00 PM.

Municipal Equipment Requested:

- Barricades
- Cones
- Temporary closure signages
- Electrical connections

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and the Lake Orion Downtown Development Authority, and to authorize the Village Council President and Village Deputy Clerk to execute the agreement on behalf of the Village.

FURTHER RESOLVED: To approve the Sign Permit for the Halloween Extravaganza, as submitted.

FURTHER RESOLVED: This approval is contingent upon compliance with the following conditions:

Administrative Requirements:

1. All tents and temporary structures must be properly secured in case of inclement weather or high winds.
2. Cleanup of the event area is the responsibility of the applicant.
3. Additional trash receptacles must be provided by the applicant.

Police Department Requirements:

1. Event staff and on-site manager contact information (cell phone numbers) must be provided to the Police Department at least 24 hours before the event.
2. The Police Department will direct the placement of all required barricades for parking lot and any approved street closures.
3. A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources. To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

DPW Requirements:

1. Use of Village orange cones is subject to availability.
2. The DPW will not provide extension cords or cord covers.
3. Village properties will be properly maintained by DPW prior to the event.

Fire Department Requirement:

1. There shall be no parking in Fire Station Lot or along Anderson Street.

THIS RESOLUTION WAS DULY ADOPTED BY LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, SEPTEMBER 28, 2026



Lynsey Blough, CMC
Village of Lake Orion
Deputy Clerk/Treasurer

CERTIFICATION

I, Lynsey Blough, duly appointed Deputy Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2026-034 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 28th day of September 2026.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 28th day of September 2026.



Lynsey Blough, CMC
Village of Lake Orion
Deputy Clerk/Treasurer

DATED: September 29, 2026