



Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

SITE PLAN and / or SPECIAL LAND USE APPLICATION

PROPERTY INFORMATION

Site Address: 160 Heights Rd

Parcel ID # (Refer to Tax Bill): 09-11-403-006 Zoning District: MU

PROPERTY OWNER INFORMATION

Name: Ken and Sara VanPortfliet Address, City, Zip: 152 S. Andrews St

Phone #: 248-310-3616 Owner E-Mail vanportflietk@gmail.com

APPLICANT INFORMATION (If applicant is NOT property owner)

Name: Snug Harbor Orion LLC Address, City, Zip: 3005 University Dr

Phone #: 248-631-8581 Applicant E-Mail dfm@moceri.com

Applicant is: (i.e. contractor or business owner or architect, etc.) under contract to purchase

APPLICANT REQUEST

Site Plan Approval: _____

Use Permitted After Special Approval: _____

Use Type Requiring Special Approval: _____

REQUIRED INFORMATION

Please place your initials below to acknowledge that all applicable items are included with your application.

_____ 1) Final Site Plan. Two (2) Copies not less than 24 inches by 36 inches in size that meet the requirements of Section 19.02.D. Including, but not limited to:

- a. Dimensioned floor plans and building elevations
- b. Hard surface plan identifying parking areas with dimensions and number of spaces provided
- c. General landscape and lighting plan
- d. Location of trash receptacle and method of screening

_____ 2) Project Narrative. A Narrative must accompany Special Land Use applications that identifies the detailed use of the property under review.

_____ 3) Property Owner Verification.

_____ 4) Digital copies of all documents. (Digital copies are used for Planning Commission review. They may be submitted via email to the Planning & Zoning Coordinator at zoning@lakeorion.org, through Dropbox, or using an external USB drive.)

_____ 5) Village, Planning, Engineering, and Attorney fees as necessary.

By signing below you acknowledge all of the following:

- The undersigned acknowledges that any lack of information which may result in a delay of the review process is the sole responsibility of the applicant.
- The undersigned deposes that the forgoing statements and answers and accompanying information are true and correct.
- The undersigned hereby authorizes Village representatives to enter the subject property in connection with this application, if necessary.

Signature of Property Owner: *Kenneth J. D'Amico* Date: *2.26.24*
Signature of Applicant/Contractor: *[Signature]* Date: *2.26.24*

TO BE COMPLETED BY VILLAGE STAFF:

Date Received:

of Hard Copies Received:

Electronic Copies Included: Y / N

Fee: Receipt #:

Anticipated Meeting Date: