



DDA SUMMARY SHEET

MEETING DATE: November 18, 2025

TOPIC: Annual Election of DDA Board Officers

BACKGROUND INFORMATION:

Each year in November, the Lake Orion Downtown Development Authority, on motion of its Chair, seeks nominations and election of officers for the organization.

The Current Officers are: Debbie Burgess, Board Chair
 Sam Caruso, Vice-Chair
 Hank Lorant, Secretary
 Matt Shell, Treasurer

Prior service does not automatically result in a new nomination. Any member of the Board can be nominated for a position, and Members may nominate themselves.

ACTION STEPS:

1. Declaration by the DDA Board Chair to Open Nominations for the positions of Chair, Vice-Chair, Secretary and Treasurer. These positions can be acted upon individually or as a slate. Nominations do not need to be by motion/second.

2. If by individual position: accept all offered nominations and close nominations. If by Slate: accept all names comprising the slate and close nominations

3. By Motion, the position or slate is offered for election, the Board votes. This does not have to be a unanimous vote.

RECOMMENDED MOTION:

Move to cast a unanimous ballot for (name an individual member) for the position of (position). If done as a slate name all four names and positions, followed by as a "slate".