



# MINUTES

## REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, April 08, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The April 8th, 2024 Village Council meeting was called to order at 7:30 PM.

### 2. Pledge of Allegiance

### 3. Roll Call and Determination of Quorum

#### PRESENT

President Jerry Narsh

President Pro Tem Teresa Rutt

Council member Carl Cyrowski

Council member Nancy Moshier

Council member Stan Ford

Council member Michael Lamb

#### ABSENT

Council member Kenneth Van Portfliet

#### STAFF PRESENT

Village Manager Darwin McClary

Village Treasurer/Clerk Sonja Stout

Interim Police Chief Tom Lindberg

DPW Director Wes Sanchez

Village Planning and Zoning Coordinator Gage Belko

Deputy Clerk/Treasurer Lynsey Blough

**MOTION** made by President Narsh, Seconded by Council member Ford to exclude Council member Van Portfliet from the April 8<sup>th</sup>, 2024 Village Council meeting.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**4. Presentations**

**5. Call to the Public**

Dominic Mocerri spoke.

**6. Consent Agenda**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to approve the consent agenda.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**A. Receive Village Manager’s Proposed FY 2024-25 Budget and Schedule Budget and Truth-in-Taxation Public Hearing**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to receive the Village Manager’s Proposed FY 2024-25 Budget in accordance with Section 8.2 of the Village of Lake Orion Charter, schedule a budget and Truth-in-Taxation public hearing for Monday, May 13, 2024, at 7:30 PM, and to request that the Clerk/Treasurer publish the required public hearing notice.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**B. Approval of Chief of Police Job Description**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to approve the job description for the position of the Chief of Police as presented by the Village Manager.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**C. Lake Orion Fireworks Association 2024 Fireworks Display Permit Application**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to adopt Resolution No. 2024-020 approving the application for a public display of Fireworks from floating platforms secured in the waters of Lake Orion, with conditions, to be held on Saturday, July 6, 2024, with Sunday, July 7, 2024 as the rain date beginning at dusk (approximately 10:00 p.m.) on either day, submitted by Robert Krefski on behalf of the Lake Orion Fireworks Association (LOFA).

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

- D. Receive and File FY 2024 Quarter 1 Village of Lake Orion Sewage Disposal Financial Report**  
**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to receive and file the FY 2024 Quarter 1 Village of Lake Orion Sewage Disposal System Financial Report prepared and submitted by the Oakland County Water Resources Commissioner's Office.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

- E. Approval of Village Council meeting minutes of March 25, 2024.**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to approve the March 25, 2024 meeting minutes as presented.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

- F. Receive and File March 2024 Police Department Activity Report**

**MOTION** made by Council member Lamb, Seconded by President Pro Tem Rutt to receive and file the March 2024 Police Department Activity Report.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**7. Items Removed from the Consent Agenda**

**8. Approval of Agenda**

**MOTION** made by President Pro Tem Rutt, Seconded by Council member Lamb to approve the agenda for the Monday, April 8<sup>th</sup>, 2024 Village Council Meeting as presented.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**9. Public Hearings**

**10. Financial Matters**

**A. Financial Statements-March 2024**

**MOTION** made by President Pro Tem Rutt, Seconded by Council member Lamb to receive and file the financial reports for March 2024.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**B. Invoice Approval - April 8, 2024**

**MOTION** made by President Pro Tem Rutt, Seconded by Council member Ford to approve the April 8, 2024 bills in the amount of \$82,338.52 of which \$3,521.15 are DDA bills for a net total of \$78,817.37 and to receive and file the DDA bills.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Ford,

**VOTING NAY:** Moshier, Lamb

**ABSENT:** Van Portfliet

**MOTION:** Carried

**11. Other Items**

**A. Second Reading and Adoption of Amendment to Village Code Section 130.001 - Garage Sale Permit Fees**

**MOTION** made by President Pro Tem Rutt, Seconded by President Narsh to give second reading to, and adopt, Ordinance No. 6.24, which amends Village Code Section 130.001 SALES ON RESIDENTIAL PROPERTY; GARAGE SALES; and to request that the Clerk/Treasurer publish the required notice of the same.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**B. Orion Villas Condominium Review**

**MOTION** made by Council member Ford, Seconded by President Pro Tem Rutt to approve the Orion Villas Condominium development as proposed and direct the applicant to record the necessary documents with the Oakland County Register of Deeds as soon as practicable.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**C. Peninsula Condominium Review**

**MOTION** made by President Narsh, Seconded by Council member Cyrowski to approve the Peninsula Condominium development project as proposed and direct the applicant to record the necessary documents with the Oakland County Register of Deeds as soon as practicable.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**D. Peninsula Right-of-Way (ROW) License Agreement**

**MOTION** made by President Pro Tem Rutt, Seconded by Council member Ford to approve the Peninsula Condominium Right-of-Way License Agreement to permit the developer to perform landscaping and grading work within the Lake Street right-of-way and authorize the Village Manager to execute the license agreement on behalf of the Village.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**E. Building Inspection Services Agreement – Orion Township**

**MOTION** made by Council member Ford, Seconded by President Pro Tem Rutt to approve the Building Inspection Services Agreement between the Village of Lake Orion and the Charter Township of Orion and authorize the Village Manager and Village Clerk to execute the agreement on behalf of the Village.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**MOTION** made by Council member Ford, Seconded by President Narsh to direct the Village Administration to pursue with the Village Engineers, engineering design and construction standards and processes for the grading of land relating to the construction of single homes.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

**12. Call to the Public**

None.

**13. Council Comments**

Council member Cyrowski spoke.

Council member Moshier spoke.

Pro Tem Rutt spoke.

Council member Ford spoke.

Council member Lamb spoke.

President Narsh spoke.

**14. Village Manager Comments**

The Village Manager provided a summary of his report which is also found in the Village Manager's Page of the Village of Lake Orion's website.

**15. Closed Session Items**

**16. Business From Closed Session**

**17. Adjournment**

**MOTION** made by Council member Cyrowski, Seconded by Council member Lamb to adjourn April 8<sup>th</sup>, 2024 Village Council meeting.

**VOTING YEA:** Narsh, Rutt, Cyrowski, Moshier, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Van Portfliet

**MOTION:** Carried

The April 8<sup>th</sup>, 2024 Village Council meeting adjourned at 8:35 PM.

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Jerry Narsh  
President

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Sonja Stout  
Village Clerk/Treasurer

Date Approved: as presented April 22, 2024.