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## BOARD ACTION SUMMARY SHEET

**MEETING DATE:** April 7, 2025

**TOPIC:** Master Plan Amendment #3 – Strategic Action Plan Draft #2

**BACKGROUND BRIEF:** In early 2024, McKenna was authorized to prepare an amendment to the Village Master Plan (2002-2022), as amended, to incorporate a Strategic Action Plan, including updated Goals and Objectives and an Implementation Matrix. The project was proposed in three phases:

- Phase I: Analyze and Synthesize
- Phase II: Critical Feedback
- Phase III: Adoption

McKenna has provided a status update and a second draft of the Strategic Action Plan incorporating Commissioner feedback and community input for review and discussion.

**RECOMMENDED MOTION:** To recommend Village Council approve distribution of the Draft Strategic Action Plan (Master Plan Amendment #3) for the required 42-day public review period.

Provided Village Council approves distribution of the draft at its April 14 meeting, the Planning Commission should consider directing Village Staff and Planning Consultants to schedule and have noticed the required public hearing for the Strategic Action Plan at the June 2, 2025 Planning Commission meeting,

**ATTACHMENTS:**

MEMO – Strategic Action Plan Project Update

DRAFT – Strategic Action Plan Draft #2

SURVEY – Community Survey Results

MATRIX – Planning Commission notes and recommended revisions