



DDA ACTION SUMMARY SHEET

MEETING DATE: September 15, 2026

TOPIC Mickey's Construction reconciliation and Triple R Electric invoices

The Director recommends approval of the attached Mickey's Construction reconciliation and the three Triple R Electric change order invoices for work at the Lumber Yard at Paint Creek. The Mickey's settlement is needed to document and close out restoration work associated with the grant performance deadline of September 30, 2026. The electrical work made the barn and deck lighting ready for connection while DTE service installation was underway on site. Approval should be subject to the payment and documentation checks stated below.

Contractor amounts presented for approval

Contractor and reference	Work and reconciliation	Amount
Mickey's Construction	Change orders 26004–26008: \$38,630.83, less \$9,700 already paid toward Exhibit E. Stated remaining balance; subject to payment verification.	\$28,930.83
Triple R Electric 26-DAA-CO#8	Main Barn exterior gooseneck layout, boxes, cable, supports and south-wall conduit.	\$4,213.32
Triple R Electric 26-DAA-CO#7	Barn lighting home runs, courtyard-lighting connection run and removal of old wiring and lights.	\$2,396.66
Triple R Electric 26-DAA-CO#6	Deck/sliding-door lighting layout, cable and connection to lighting home run.	\$798.43
Total of stated balances	Mickey's balance plus three Triple R invoices; not a finding that the full Mickey's amount is immediately payable.	\$36,339.24

Mickey's Construction reconciliation

The reconciliation brings five previously documented change orders into one closeout record for barn restoration and related site work. The May 19 Board action summary describes work under existing repair permits, including utility preparation, security fencing and west-wall work. Settling the ledger now supports a clear grant file before the September 30 performance deadline and separates prior payments from the remaining obligation. The form states that other work and claims through September 1 are included or waived; any final release should be supported by the contractor's signature and the underlying contract terms.

The attached form lists Exhibits A and E as partial. It has no contractor signature, leaves its contract and payment-summary fields uncompleted, and references an Exhibit D payment made in May without stating a credit. Before disbursement, staff should verify the \$9,700 prepayment, determine whether the May payment is already reflected in the \$28,930.83 figure, document treatment of unfinished work, and obtain the contractor's signed reconciliation. Any correction that increases the Board-approved ceiling should return for approval.

Triple R Electric changes

The three August 31 invoices document rough-in and connections for exterior gooseneck, barn, courtyard and deck lighting. This work coordinates lighting runs and drops with the electrical rooms and service infrastructure while DTE crews were already on site installing service. Making these pathways ready at that stage reduces the likelihood of reopening finished barn surfaces or duplicating mobilization later, and supports eventual safe illumination of public circulation areas when fixtures are installed and inspected. The invoices document preparatory electrical work, not a claim that the final lighting is energized or that DTE performed the billed work. Finance should verify the material sales-tax charges and confirm that the invoices have not been paid previously.

RECOMMENDED MOTION

I move to approve the Mickey's Construction change order reconciliation for the Lumber Yard at Paint Creek in an amount not to exceed \$28,930.83 as the stated remaining balance, and Triple R Electric invoices 26-DAA-CO#8, 26-DAA-CO#7 and 26-DAA-CO#6 in the aggregate amount of \$7,408.41, for a combined stated amount not to exceed \$36,339.24; to authorize the Executive Director to execute the completed reconciliation and process properly supported payments from the approved Lumber Yard budget, particularly GL 301-901-971-000, Capital Outlay – Buildings ; and to require, before any payment to Mickey's, verification of all prior payments and credits, resolution or express reservation of incomplete Exhibit A and E work, and the contractor's signature. Any adjustment increasing these ceilings shall return to the Board.