



MCKENNA

Memorandum

TO: Mr. Darwin McClary, Village Manager and Village Council
FROM: Laura Haw, AICP, NCI
SUBJECT: Village of Lake Orion and DDA Tax Exempt Parcel Inventory Map (Draft)
DATE: September 5, 2024

BACKGROUND

As requested, McKenna has completed the enclosed draft inventory map of Village owned tax exempt parcels (dated August 20, 2024). The inventory map provides an overview of the parcels and each parcel identification number (excluding the first two digits: -09). We are working with the Village's engineer to confirm some of the outstanding rights-of-way and will have a final map this month for your review.

In total, the Village of Lake Orion controls over 50 parcels, of which eight are occupied by the Village's public parks:

- Atwater Park (2 parcels)
- Children's Park (1 parcel)
- Green's Park (1 parcel)
- Meek's Park (2 parcels)
- Swiss Village Park (1 parcel)
- Unger Park (1 parcel)

These Village parks are identified with a dotted hatched overlay on the map.

The Village's Downtown Development Authority (DDA) owned parcels are also identified on the map, including the public surface parking lot off Anderson Street and the former lumber yard.

NEXT STEPS

Now that the ownership of the parcels is understood, the next step is to inventory each parcel and catalog any site improvements. These could range from over waterbody improvements (ex: docks) to land improvements (ex: patios or retaining walls).

McKenna proposes to work with the Village's DPW team and utilize their existing asset management software (via Silversmith Data) to inventory each of the subject parcels and complete a formal inventory that is synced to Village records. With this system, the Village Departments (and members of the Council, Planning Commission, etc.) would have the ability to pull up the subject parcel ID, review data attributes, and look at photos of the site improvements / existing conditions.

Secondly, any existing site improvements would be categorized as whether or not they were made under a Village permit or license.

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Once this parcel specific inventory is completed, the Council would then review the information and determine if improvements without Village permit or license will need new agreements to be executed or will need to be removed or reconfigured. Creating this inventory will help determine how to approach all the Village owned properties fairly, uniformly, and consistently.

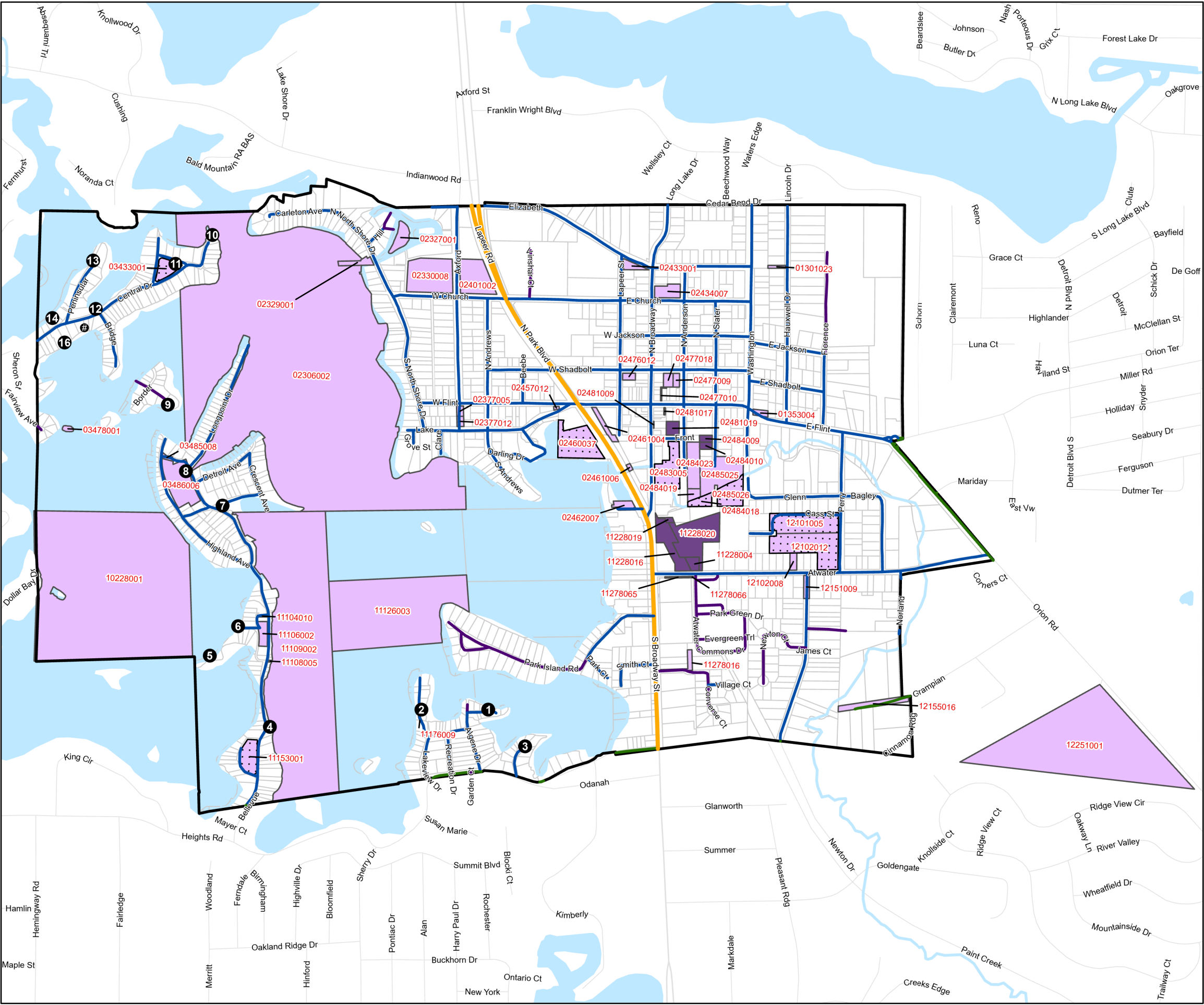
Should the Village Council wish to proceed, the next step would be to authorize McKenna to determine what specific data points will be collected in the parcel inventory, conduct several field visits with the DPW Department to test the inventory, and then establish a system with the DPW Department's software (in total, not to exceed \$1,500). Once this step is completed, McKenna will be able to provide a more detailed cost proposal for completing the entire inventory.

Thank you.

Village and DDA Tax Exempt Parcels

Village of Lake Orion, Oakland County, Michigan

August 20, 2024



LEGEND

- # Pump Station
- Village Tax Exempt Parcels: 51 parcels
- Village DDA Tax Exempt Parcels: 7 Parcels
- Right-of-Way (ROW) Ownership
 - State ROW
 - County ROW
 - City ROW
 - Private ROW
- Village Parks
- Lake Orion Boundary

0 500 1,000
Feet



Basemap Source: Michigan Center for Geographic Information, Version 17a.
Data Source: Oakland County, 2023. McKenna, 2023.

