



2024-25 MUNICIPAL FEE SCHEDULE

Adopted by Village Council on _____, 2024

ADMINISTRATION

| | |
|---|--|
| Attorney Services..... | Actual Cost |
| Conference Room or Council Chambers Use Fee (subject to facility availability)..... | 25.00 per hour |
| Engineering Services | Actual Cost |
| Fax Service..... | 2.00 first page; 1.00 each additional page |
| Non-Sufficient Funds Returned Check Fee..... | 45.00 30.00 |
| Sidewalk Sign, Awning or Canopy Permit..... | 25.00 (Village Code Sec. 92.08(A)) |
| Street Excavation Permit Fee..... | 25.00 + Actual Engineering, Public Works, and Other Costs (Village Code Sec. 92.06(A)) |
| Street Name Change Petition..... | Actual Cost + 10% Administration Fee (Village Code Sec. 92.14) |
| Street Obstruction Permit Fee (not special event related)..... | 15.00 (Village Code Sec. 92.04) |
| Yard or Garage Sale Permit..... | 5.00 (Village Code Sec. 130.001(B)) |

ANIMALS AND ANIMAL CONTROL

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| Chicken (backyard poultry) Permit Fees: | Village Code Sec. 26.100 |
| Application Fee (bi-annual)..... | 25.00 |
| Permit Fee (bi-annual)..... | 25.00 |
| Dog or Cat Impoundment Fees..... | Determined by Oakland County Animal Control (Village Code Sec. 91.02(C)) |
| Dog Licensing | Fees set by Oakland County on December 1 each year |
| Immunization and Licensing of Impounded Dogs Prior to Sale | Set by Oakland County Animal Control (Village Code, Sec. 91.16) |

ASSESSING

Determined by Oakland County

2024-25 MUNICIPAL FEE SCHEDULE

BOARDS AND COMMISSIONS

| | |
|---|---|
| Board and Commission Special Meeting Fee , each meeting..... | 555.00 |
| Construction Board of Appeals Fee | 75.00 each meeting (Village Code Sec. 150.06) |

BUILDING SERVICES

Determined by Orion Township

BUSINESS & COMMERCIAL LICENSING

| | |
|---|---|
| Electric or Gas Supply Franchises | |
| Franchise Application Fee | 3,500.00 (Village Code Sec. 113.20(A)) |
| Franchise Fee | 0.00 (Village Code Sec. 113.51) |
| Franchise Enforcement Fee | Actual Cost (Village Code Sec. 113.52) |
| Mobile Food Establishments Permits | |
| Permit Application Fee, annual..... | 100.00 (Village Code Sec. 115.05(B)(5)) |
| Township Fire Department Inspections and Processing Fees..... | Determined by Orion Township (Village Code Sec. 110.04(B)) |
| Peddler, Solicitor, Itinerant Merchant Licenses | |
| Refundable Application Bond..... | 250.00 |
| Application Fee..... | 50.00 |
| Main Applicant – Per Day License (up to 5 business days)..... | 5.00 per day |
| Helper – Per Day License (up to 5 business days)..... | 1.00 per day |
| Main Applicant – 3-Month License..... | 100.00 |
| Helper – 3-Month License..... | 25.00 |
| Background Check – State Fee, per applicant..... | 25.00 |
| Permit Amendment Application Fee | 25.00 (Village Code Sec. 110.06(A)(7)) |
| Pinball Arcade License | |
| Pinball Arcade License Application Fee | 100.00 (Village Code Sec. 111.03(A)) |
| Pinball Arcade License Fee | 10.00 per pinball machine (Village Code Sec. 111.07) |
| Precious Metals and Gems Dealer Registration | 50.00 (MCL 445.481 et seq.) |

2024-25 MUNICIPAL FEE SCHEDULE

Marihuana Facilities Licenses

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| Medical Marihuana Provisioning Center – Application Fee..... | 5,000.00 (Village Code Sec. 114.06; Resolution #2020-068) |
| Medical Marihuana Provisioning Center – Annual Permit Fee..... | 5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068) |
| Adult Use Marihuana Retailer – Application Fee..... | 5,000.00 (Village Code Sec. 114.06; Resolution #2020-068) |
| Adult Use Marihuana Retailer – Annual Permit Fee..... | 5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068) |

CABLE TELEVISION SERVICES

Determined by Orion Neighborhood Television (ONTV)

CEMETERY

Eastlawn Cemetery

| | |
|---|---|
| Sites & Perpetual Care, per grave..... | Village Resident – 800.00 Non-Resident – 1,000.00 |
| Opening & Closing Fees | |
| Casket..... | Without Tent - 700.00 With Tent – 800.00 |
| Cremated Remains..... | Without Tent – 300.00 With Tent – 400.00 |
| Baby Casket..... | Without Tent – 300.00 With Tent – 400.00 |
| Additional Saturday Burial Fee..... | 300.00 |
| Additional Village Holiday Burial Fee..... | 400.00 |
| Cemetery Deed Transfer Fee..... | Resident to Resident - 30.00 Resident to Non-Resident (difference in grave cost + transfer fee) – 230.00 Non-Resident to Resident – 30.00 Non-Resident to Non-Resident – 30.00 |
| Monument Foundation Fee, per square inch..... | 0.75 |

2024-25 MUNICIPAL FEE SCHEDULE

CLERK

| | |
|--|--|
| Certified Document Fee, each..... | 2.00 |
| Documents and Publications (pre-printed or bound)..... | Actual Cost |
| FOIA Fee..... | In accordance with FOIA policy |
| Notary Fee, each notarization..... | Village Residents, Businesses, or Organizations – No Charge Non-Residents, Businesses, or Organizations – 10.00 |
| Photostatic Copies..... | 0.25 per single-sided sheet; 0.35 per double-sided sheet |
| Video Recording Copies, each..... | Actual personnel cost + 15.00 media storage material fee |

CODE ENFORCEMENT

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| Noxious Weeds Nuisance Abatement | Actual Cost + 30% Administrative Fee (Village Code Sec. 95.37(C)) |
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COMMUNITY AND ECONOMIC DEVELOPMENT

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| Tax Exemption District Establishment Application Fee, all types..... | 500.00 |
| Tax Exemption Certificate Application Fee, all types..... | 1/10 of 1% of total project value subject to exemption certificate |

ENGINEERING SERVICES

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|---|-------------|
| Engineering Plan Review, Inspection, and Other Services | Actual Cost |
|---|-------------|

EVENTS AND FESTIVALS

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| Electricity (if street closures and multiple electrical connections required)..... | 50.00 |
| Permit Application Fee | 0.00 |
| Police Services | Actual Cost (unless waived by village council) |
| Public Works Services | Actual Cost (unless waived by village council) |
| Water and Sewer Services | Actual Cost (per village rate schedule, including both readiness-to-serve and consumption charges) |

2024-25 MUNICIPAL FEE SCHEDULE

FINANCE AND TREASURY

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|---|---|
| Delinquent Property Tax Penalty – if not paid by September 14..... | 3% (Charter Sec. 9.14; Village Code (Sec. 31.01(B)) |
| Delinquent Property Tax Interest – if not paid by September 14..... | 1% per month – September 1 to last day in February (Charter Sec. 9.14; Village Code 31.01(B)) |
| Property Tax Administration Fee..... | No Charge (Village Code Sec. 31.02) |
| Special Assessment Late Payment Collection Fee | 2% of special assessment amount due on 1 st day of the 3 rd month after due date + 0.5% on each 1 st day of month thereafter (Village Code Chapter 12 - Sec. 12.5) |

FIRE & EMS SERVICES

Determined by Orion Township

LIBRARY SERVICES

Determined by Orion Township Library

PARKING VIOLATIONS BUREAU

| | |
|---|--|
| Recreational Vehicles Temporary Parking Permit..... | 25.00 (Village Code Sec. 71.03(B)) |
| Towing Fees..... | Actual cost charged by towing contractor |

PARKS AND RECREATION

| | |
|--------------------------------------|----------------------------|
| Children's Park Gazebo Rental | |
| Refundable Security Deposit..... | 100.00 |
| Rental, per hour..... | Residents – 10.00 |
| | Township Residents – 25.00 |
| | Others – 35.00 |

2024-25 MUNICIPAL FEE SCHEDULE

Green's Park

Authorized by Village Code Sec. 96.10

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|--|---|
| Swim Seasonal Family Pass..... | 25.00 |
| Swim Day Pass, per person..... | 2.00 |
| Group Use – Green's Park Reservation (11 persons or more); Includes lifeguard | |
| Monday – Friday, half day..... | 100.00 |
| Monday – Friday, full day..... | 175.00 |
| Saturday – Sunday, half day..... | 175.00 |
| Saturday – Sunday, full day..... | 200.00 |
| Event..... | 500.00 daily |
| Fitness Group..... | 50.00 monthly |
| Green's Park Fireworks Pass | 2.00 single; 5.00 family (up to 5 family members per pass) |
| Pelton's Point and Green's Park Boat Dock Permit (seasonal from April 1 – October 31; not reissued if lost)..... | 75.00 – includes family season pass to Green's Park (Village Code Sec. 98.02(B)) |

PLANNING AND ZONING SERVICES

Plan review fees authorized by Village Code Sec. 151.022

| | |
|---|---|
| Application Fee – all types | 25.00 |
| Change of Use / Change of Occupancy Review Fee (Commercial/Mixed Use; includes ownership changes)..... | 100.00 |
| Construction Board of Appeals | |
| Village Administrative Fee..... | 500.00 (Village Code Sec. 150.06) |
| Attorney Services – Escrow (unexpended portion refundable)..... | Actual Cost; 850.00 escrow required (Village Code Sec. 150.06) |
| Development Inspection Fees | Engineering – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(A)) Administration – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(C)) |
| Consultation with Village – Planning and Zoning Matters (during consultant office hours; general inquiries, sketch reviews for projects not requiring public meetings or consultant reviews, typically)..... | No Charge |

2024-25 MUNICIPAL FEE SCHEDULE

Fence Permits

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|--|--------|
| Residential (includes inspection)..... | 75.00 |
| Non-Residential (not part of a site plan; includes inspection) | 150.00 |

Pre-Application Meeting / Meeting with Consultants (if requested by applicant)

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|---|-----------|
| Village Administrative Fee..... | No Charge |
| Planning Consultant Escrow (unexpended portion refundable)..... | 450.00 |
| Engineering Consultant Escrow (unexpended portion refundable). | 725.00 |
| Attorney Escrow (unexpended portion refundable)..... | 725.00 |

Sign Permits Authorized by Village Code Sec. 155.09(A)(1)

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|--|--|
| Permanent Sign (ground, wall, projecting)..... | 150.00 |
| Temporary Sign (portable, banner, etc.)..... | 75.00 |
| Inspection Fee | Included in permit fee (Village Code Sec. 155.09(C)) |

Site Plan Review

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|--|--|
| Village Administrative Fee..... | 600.00 |
| Planning Consultant Services Escrow (unexpended portion refundable)..... | Multiple Family – 600.00 + 10.00 per unit Nonresidential/Mixed Use – 650.00 (Fees include one written review; additional reviews charged at one-half regular fee each) |
| Engineering Consultant Services..... | Actual Cost – 1% of Construction Cost for escrow required |
| Attorney Services..... | Actual Cost – 895.00 escrow required |

Land Division or Combination

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|--|--------------------------------------|
| Administrative Fee..... | 500.00 |
| Planning Consultant Services (if required)..... | Actual Cost – 500.00 escrow required |
| Engineering Consultant Services (if needed)..... | Actual Cost – 500.00 escrow required |
| Attorney Services (if needed)..... | Actual Cost – 500.00 escrow required |

Special Land Use

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|-----------------|---|
| Review Fee..... | Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required |
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2024-25 MUNICIPAL FEE SCHEDULE

Variances – Board of Zoning Appeals

Review and Inspection Fee (Planner's review includes both dimensional and use variances)..... 550.00 for single variance; 150.00 for each additional variance

Temporary Uses of Land (administrative approval)

Application Fee – Temporary Uses/Special Events..... 100.00

Temporary Uses/Special Events/Utility Plans & Rights-of-Way Work 75.00

Zoning Compliance Permits (as part of building permit application)

Residential – Single Family - deck, patio, garage, interior remodel, re-roof..... 50.00

Residential – Single Family – new house, house addition..... 75.00

Residential – Multiple Family – new or major renovation..... 250.00

Residential – Multiple Family – minor renovation..... 150.00

Commercial/Mixed Use/Industrial – new or renovation..... 225.00

Commercial/Mixed Use/Industrial – minor, accessory, or remodel 125.00

Demolition..... 300.00

Temporary Disconnect Performance Bond..... 400.00

Planned Unit Development

Administrative Fee..... 600.00

Planning Consultant Services..... Actual Cost – 850.00 escrow required

Engineering Consultant Services..... Actual Cost – 750.00 escrow required

Attorney Services..... Actual Cost – 750.00 escrow required

Zoning Amendments

Map Amendment (Rezoning)..... Actual Planning and Engineering Costs – 1,000.00 escrow required

Text Amendment (Ordinance Change)..... Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required

2024-25 MUNICIPAL FEE SCHEDULE

POLICE SERVICES

Driving While License Suspended

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|--|---------------------|
| 1 st Offense..... | 175.00 |
| 2 nd and Subsequent Offenses..... | 325.00 each offense |

Emergency Response Fee..... Actual direct and reasonable cost incurred by the Village (Village Code Sec. 93.03; 93.05; 93.06)

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|-----------------------------------|-----------------|
| Command Officer..... | 0.94 per minute |
| Command Officer – Overtime..... | 1.41 per minute |
| Full-Time Officer..... | 0.87 per minute |
| Full-Time Officer – Overtime..... | 1.31 per minute |
| Part-Time Officer..... | 0.51 per minute |
| Part-Time Officer – Overtime..... | 0.77 per minute |
| Reserve Officer..... | 0.45 per minute |
| Records Clerk..... | 0.54 per minute |
| Village Prosecutor..... | 165.00 per hour |

Fingerprinting Fee – Non-Arrest..... 25.00

Fingerprinting Fee – Concealed Pistol License (CPL)..... 15.00

Freedom of Information Act (FOIA) Request..... In accordance with Village FOIA Policy

Live Scan School..... 60.00

Municipal Civil Infraction Fines..... Set by 52/3 Judicial District Court

Parking Tickets

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|---------------------------------------|-----------------------------|
| Two (2) Hour Violations..... | 15.00; 30.00 after 5 days |
| Handicap Zone Parking Violations..... | 100.00; 200.00 after 5 days |
| All Other Parking Violations..... | 40.00; 80.00 after 5 days |

Police Reports

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|---|--|
| Police Report – redacted; 0-15 minutes retrieval/preparation..... | 5.00 |
| Police Report – redacted; >15 minutes retrieval/preparation..... | In accordance with Village FOIA Policy |

Precious Metals (Pawn) License..... 50.00 annually

Preliminary Breath Test (PBT)..... 10.00

2024-25 MUNICIPAL FEE SCHEDULE

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| Security Alarm False Alarm Fees | First and Second False Alarm – No Charge Third False Alarm – 50.00 Fourth False Alarm – 100.00 Fifth and Subsequent Alarms – 150.00 each (Village Code Sec. 97.05) |
| Vehicle Impound Release Fee..... | 30.00 |
| Warrant Bond Posting..... | 10.00 |

PUBLIC WORKS SERVICES

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|---|---|
| Curb Cut Permit Fee..... | 75.00 (Village Code Sec. 92.03(E)) |
| Excavation Near Trees Permit..... | 25.00 (Village Code Sec. 92.28) |
| Shade or Ornamental Tree Permit Fee – Public Property..... | 25.00 + Actual Cost of Trees, Labor, Equipment and Materials |
| Sidewalk Construction Permit Fee..... | _____ (Village Code Sec. 92.03(A)) |
| Sidewalk Snow Removal Fee..... | Actual Cost + 10% Administration Fee (Village Code Sec. 92.13(D)) |
| Trees; Covering of Surface Near; Permit..... | 25.00 (Village Code Sec. 92.29) |
| Trees; Use as Anchor; Permit – Public Trees..... | 25.00 (Village Code Sec. 92.27(D)) |
| Trees, Shrubs & Bushes; Corner Clearance – Trimming or Removal..... | Actual Cost + 10% Administration Fee (Village Code Sec. 92.31) |
| Shade or Ornamental Tree Future Plantings on Public Property by Village..... | Actual Cost (Village Code Sec. 92.26(A)) |

RUBBISH COLLECTION SERVICES

Set by contract

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| Rubbish Collection Fee..... | 51.99 53.79 per quarter per unit (Village Code Sec. 50.05) |
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2024-25 MUNICIPAL FEE SCHEDULE

SANITARY SEWER SERVICES

Adopted by separate resolution on 06/10/24

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| County Sewer Interceptor Connection Fee | Established by Oakland County Water Resources Commission? Village Code Sec. 52.16(B) and (C) |
| County Sewer Inspection Permit Fee | Established by Oakland County Water Resources Commissioner |
| Sewage Usage Charges – Single Family Residential | Base Charge, per quarter up to 1" meter – 98.96 Base Charge per quarter – Residential water off – 98.96 Usage Charge Metered, per 100 c.f. – 7.17 Usage Charge Unmetered, flat rate – 372.44 |
| Debt Charges | Included in base ready-to-serve charge |
| Sewer Usage Charges – Multi-Family and Commercial | Base Charge 5/8", per quarter – 99.04 Base Charge ¾", per quarter – 99.04 Base Charge 1", per quarter – 176.07 Base Charge 1.5", per quarter – 396.15 Base Charge 2", per quarter – 704.26 Base Charge 3", per quarter – 1,584.59 Base Charge for 2 nd Meter – No Charge Usage Charge Metered, per 100 c.f. – 7.17 Usage Charge Unmetered, flat rate – 378.00 |
| Sewer Capital Connection Charge | Non-Deferred – 1,000.00 Deferred – 1,500.00 (Village Code Sec. 51.25) New connections – 2,060 for the first residential equivalent unit (REU) + 206.00 for each additional unit or fraction thereof (Village Code Sec. 51.25(B)) |
| Sewer Construction Permit and Inspection Fees | Set annually by Oakland County Water Resources Commissioner (Village Code Sec. 51.29) |
| Sewer Lateral Benefit (Tap) Fee | Non-Deferred – 2,500.00 Deferred – 3,750.00 (Village Code Sec. 51.26) New connections – 3,713.00 per connection (Village Code Sec. 51.26(B)) |

2024-25 MUNICIPAL FEE SCHEDULE

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|---|--|
| Service or Repairs to Private Property or Lines | Set by Oakland County Water Resources Commissioner |
| Industrial Waste Control and Pretreatment Program Fees (Non-Residential Only – excludes single family, apartment buildings, condominiums, townhouses, mobile homes, schools, churches, and municipal buildings), flat fee per month..... | Set annually by Great Lakes Water Authority |
| Industrial Waste Control and Pretreatment Program Fees (Administration Only) , per month..... | Set annually by Great Lakes Water Authority |
| Pollutant Surcharge Rate (Industrial and Commercial Customers Only) , \$ per excess pound | Set by Great Lakes Water Authority |

STORM SEWER SERVICES

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|--|--|
| County Drain Connection Fees | Determined by Oakland County Drain Commission |
| Storm Water System Tap-In Fee | Actual cost based on design and construction of system (Village Code Sec. 51.04) |

WATER SERVICES

Adopted by separate resolution on 06/10/24

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|---|--|
| Bulk Water Sales | 12.00 per 100 c.f. |
| Cross Connection Inspection Fee (Commercial Customers Only) , per inspection | Actual Cost + 10% Administrative Fee |
| Debt Bond Charge (Township Customers) | Set by annual millage based on taxable value |
| Frost Plate , each | 20.00 |
| Meter Cost | 5/8" Meter – 150.00 1" Meter – 250.00 1.5" Meter – 350.00 |
| Meter Testing Fee | Actual Time and Materials Cost + 10% Administrative Fee (Village Code Sec. 53.05(J)) |
| Meter Repairs | Actual Time and Materials Cost + 10% Administrative Fee |
| MXU – New , each | Actual Time and Materials Cost + 10% Administrative Fee |
| Public Works Overtime Charge | Actual Cost |

2024-25 MUNICIPAL FEE SCHEDULE

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|--|---|
| Service or Repairs to Private Property, Meters, or Lines..... | Actual labor, material, and equipment cost plus 10% administrative fee; contractual overtime labor charges apply outside of regular working hours |
| Water Seasonal or Temporary Shut-Off and Turn-On Fee, each call | 75.00 (Village Code Sec. 53.09(A)) |
| Water Delinquent Bill Shut-Off and Turn-On, per incident..... | 75.00 |
| Water Service Turn-Off and Turn-On Fees..... | Turn-Off Fee – 75.00 Turn-On Fee – 75.00 (Village Code Sec. 53.13(B)) |
| Water Tap and Meter Fee | ¾" Tap – 2,215.00 1" Tap – 2,460.00 1.5" Tap – 3,198.00 2" Tap – 4,182.00 >2" Tap – 5,535.00 + actual meter cost with 20% administration fee; customer responsible for making tap (Village Code Sec. 53.04(B)) |
| Water Usage Charges – All Users | Base Charge 5/8", per quarter – 79.98 Base Charge ¾", per quarter – 79.98 Base Charge 1" Residential, per quarter – 99.98 Base Charge – Residential unmetered – 99.98 Base Charge 1" Commercial, per quarter – 99.98 Base Charge 1.5", per quarter – 279.92 Base Charge 2", per quarter – 535.85 Base Charge 3", per quarter – 1,199.74 Usage Charge, per 100 c.f. – 6.78 |
| Water Ready-To-Serve Charge (in lieu of base charge when water is turned off at curb), per quarter..... | 79.98 |