



DDA ACTION SUMMARY SHEET

MEETING DATE: October 20, 2025

TOPIC Holiday Lights

BACKGROUND BRIEF:

Last year we extended a contract with a local firm that was previously awarded following a bid process. That vendor is no longer available.

We secured three quotes for services of installing, each with a little nuance but essentially and quantifying the same. The proposals are attached.

RECOMMENDATION: I feel we are in a financial position to be cautious on this.

1. To make this work for this season I recommend we use the team from Timberland to install our existing and supplemented décor, including garland and lights.
2. I recommend we offer ridgeline lighting, to be facilitated through the DDA, but at the expense of the property/business, with a small cost support from our budget, say 10%.

FINANCIAL IMPACT:

We can support this out of our event budget for holiday lighting and the sing and stroll event.

RECOMMENDED MOTION

As directed by the board, with GL numbers discussed and selected at the meeting.