



DDA ACTION SUMMARY SHEET

MEETING DATE: June 18, 2024

TOPIC Lumber Yard – Tree and Brush Removal

BACKGROUND BRIEF:

In order to properly assess the property, and to begin the structured demolition process for non-preservation based structures, this office acted under the newly authorized purchasing limits allocated to the Executive Director and approved the work of Timber Beast Tree Service to preform an initial full clearing of brush, trees and undergrowth from and around the structures on the site.

FINANCIAL IMPACT:

The Executive Director obtained three independent quotes, weighed the quality of each provider, and met with each on site to understand the ability, risk management, and understanding of environmental pre-demolition management. Local business factors were weighed as directed in the procurement policy, and the DDA engaged Timber Beast Tree Service to perform the requested work. This is a planned and budgeted expense.

RECOMMENDED MOTION:

Motion to approve the quote and invoice of Timber Beast Tree Service in the amount of \$8,000, directing payment on the invoice from GL 301-901-950-000 Demolition and Land Improvement.