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## **DDA ACTION SUMMARY SHEET**

**MEETING DATE:** February 18, 2025

**TOPIC** Snow Removal Contract – Budget and Payment

**BACKGROUND BRIEF:**

At a special meeting of the Board on February 3, 2025 at 5pm, consideration was given to entering a one time contract with the Village for the DPW to cover all snow removal and salting services in the described diagrams and mapping.

The contract was approved and referred to the council for consideration. This was approved by Council at their February 10, 2025 meeting. We did not amend our budget as we were unsure if Council would approve, so we now need to adjust our budget and authorize payment of the contract.

**FINANCIAL IMPACT:**

The contract consideration is \$17,000 for the balance of the 2025 snow season, and include all events.

The DDA currently has budgeted \$12,000 in GL 248-260-801-033 – contracted Services -Snow Removal. There is also \$15,000 budgeted in GL 248-260-801-000 – Contracted Services, of which none has been expended to date. It is recommended to transfer \$5,000 from GL 248-260-801-000 to fully fund the contract from GL 248-260-801-033. This can be done with authorization to direct the amendment.

**RECOMMENDED MOTION:**

Authorize the Executive Director to sign the AGREEMENT FOR SEASONAL SNOW REMOVAL AND TREATMENT, approving a budget amendment transferring \$5,000 from GL 248-260-801-000 contracted Services to GL 248-260-801-033 – Contracted Services Snow Removal, and authorizing payment on the contract in the amount of \$17,000 forthwith.