



**VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION 2025-007

**A RESOLUTION APPROVING THE SPECIAL EVENT PERMIT APPLICATION FOR
ART AND FLOWER FAIR AND TO APPROVE THE LICENSE AGREEMENT**

VOTING YEA:

VOTING NAY:

MOTION:

RESOLVED: To approve the Special Event Permit Application submitted by Holly Nicosia on behalf of the Orion Art Center for the Art and Flower Fair to be held on Saturday, May 17, 2025 at 10:00AM – 6:00PM and Sunday, May 18, 2025 at 10:00AM – 4:00PM at various Village properties, as outlined in the application.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and the Orion Art Center and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements

1. The applicant is responsible for cleaning up any trash generated during the event.
2. All tents and temporary structures must be securely anchored to withstand inclement weather or wind conditions to prevent potential injury.
3. Any temporary electrical wiring or equipment used must be approved by the electrical inspector.
4. Tents or temporary structures with cooking or heating devices must have a minimum 10-pound multi-purpose fire extinguisher (commonly referred to as an “ABC” fire extinguisher).
5. All food vendors must be approved by the Oakland County Health Department.
6. All food trucks must be approved by the Orion Township Fire Department.
7. Portable restrooms must be removed after the event.

DPW Requirements

1. Village Orange Cones will be provided based on availability.
2. The DPW will not supply extension cords or cord covers.
3. The DPW will provide barricades and detour signage for street and parking lot closures.
4. Village properties will be properly maintained before and after the event.

Fire Department Requirements

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.
2. Vendor tents must only be placed in the parking spaces along the curb.
3. Full access must be maintained in the center of the roads.
4. No obstructions are allowed in intersections, including blocking alleys.
5. The event coordinator shall contact the Fire Prevention Division at (248) 391-0304, ext. 2000, prior to the event opening to the public.
6. The event coordinator must ensure that any food trucks have a valid 2025 operating permit.

Police Department Requirements

1. Event staff and on-scene manager's cellular phone numbers must be provided to the Police Department at least 24 hours before the event.
2. The Police Department will direct the placement of all required barricades for parking lot and any approved street closures.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, MARCH 10, 2025.



Sonja Stout
Village of Lake Orion Clerk/Treasurer

CERTIFICATION

I, Sonja Stout, duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-007 adopted by the Village of Lake Orion Village Council at its Regular Meeting held on the 24th day of March 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan on this 24th day of March 2025.

A handwritten signature in black ink that reads "Sonja Stout". The signature is written in a cursive, flowing style.

Sonja Stout
Village of Lake Orion Clerk/Treasurer

DATED: March 25, 2025