



MINUTES

SPECIAL MEETING OF THE BOARD OF ZONING APPEALS

Thursday, December 12, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Thursday, December 12, 2024 Special Meeting of the Lake Orion Board of Zoning Appeals was called to order by Chairperson Mathisen at 6:30 p.m.

2. Roll Call and Determination of Quorum

PRESENT

Chairperson Brad Mathisen

Vice Chairperson Raymond Putz

Secretary Brenton Bailo

Board Member Mary Chayka-Crawford

Board Member Henry Lorant

ABSENT

None

STAFF PRESENT

Village Planning and Zoning Coordinator Gage Belko

Recording Secretary Danielle Smith

3. Approval of Agenda

Board Member Chayka-Crawford moved, Board Member Lorant seconded, to approve the December 12, 2024 Special Meeting Agenda of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

4. First Hearing of the Public – Public Comment on Non – Agenda Items Only

None.

5. Approval of Minutes

A. Approval of BZA Minutes – October 3, 2024

Board Member Chayka-Crawford moved, Board Member Lorant seconded, to approve the October 3, 2024 regular meeting minutes of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

6. BZA Preface

There being no cases or amendments to the agenda, Chairperson Mathisen did not review the meeting procedures.

7. Public Hearing

None.

8. New Business

A. Adopt the 2025 Board of Zoning Appeals Meeting Schedule

Pursuant to the Open Meetings Act, public bodies are required to adopt and publish a schedule of their meetings prior to the start of each year. Currently the BZA meets on the first Thursday of each month at 6:30 p.m., unless otherwise designated in its meeting schedule.

Board Member Chayka-Crawford moved, Board Member Lorant seconded, to adopt the 2025 Board of Zoning Appeals meeting schedule.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

9. Unfinished Business

None.

10. Second Hearing of the Public – Public Comment on Non-Agenda Items Only

None.

11. Board Member Comments

Board Member Lorant wished everyone a Merry Christmas and thanked everyone for their hard work. Board Members Chayka-Crawford and Bailo echoed Board Member Lorant's sentiments.

Chairperson Mathisen thanked Planner Belko for the updated zoning ordinance and asked if there were any training sessions scheduled for next year. Planner Belko stated that no training sessions were currently scheduled, but he would be happy to take comments and/or recommendations.

Chairperson Mathisen inquired as to whether there were any cases scheduled to come before the board at next month's meeting. Planner Belko said there may be, but the applicant would need to apply first.

Chairperson Mathisen wished everyone a Merry Christmas.

Board Member Putz stated that he thought the training last year was excellent.

12. Next Regular Meeting – January 9, 2025

13. Adjournment

Board Member Lorant moved, Chairperson Mathisen seconded, to adjourn the meeting at 6:36 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

Dr. Brenton Bailo
Secretary

Sonja Stout
Village Clerk/Treasurer

Danielle Smith
Recording Secretary

Date Approved: March 6, 2025