



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: March 24, 2025

TOPIC Appointments to Board of Ethics

BACKGROUND BRIEF:

On October 9, 2023, Council adopted the Ethics Ordinance. Section 30.66 (a)(4) states that the Board of Ethics shall be made up of three (3) persons who may or may not be residents of the Village who have legal, administrative or other desirable qualifications. The purpose of the Board of Ethics is when there is a question or complaint as to the applicability of any provision of this code to a particular situation, that question or complaint shall be directed to the Board of Ethics. It shall then be the function of the Board of Ethics to conduct hearings and/or issue an Advisory Opinion, as applicable. The Village has received two (2) applications for the Board of Ethics, and the Board of Ethics posting has been posted several times throughout the past year in the Oakland Press and the Lake Orion Review.

Administration is preparing to advertise the position again in the hopes of obtaining at least one more application.

The Village Council has scheduled interviews for Board applicants for March 24, 2025, beginning at 6:00 PM. The Village has received six (6) applications for the Board positions. One applicant is not eligible due to his residence out of state and inability to attend meetings in person as required by the Michigan Open Meetings Act. One application was received after interviews were scheduled.

Board of Ethics members serve for three-year staggered terms, except that the first appointments shall be for one-, two-, and three-year terms. Board of Ethics members shall hold no other Village office. A supermajority of Council must vote in the affirmative to approve an appointment to the Board. Council may also appoint up to two alternates to the Board to serve in the absence or abstention of a regular member.

SUMMARY OF PREVIOUS COUNCIL ACTION:

10/09/2023 – Council adopted the Ordinance creating the Board of Ethics and establishing an ethics policy for the Village.

07/22/2024 – Council received the two applications and requested that administration research appropriate interview questions and to bring back to Village Council at a Special Meeting, to be determined at a later date, which appropriate questions to ask in upcoming Ethics Board Interviews.

02/10/2025 – Council authorized the Village Manager to continue to advertise for the Board of Ethics for two more months, approved the interview questions as presented, and scheduled interviews with all available Board of Ethics candidates on March 24, 2025 at 6:30 PM.

03/10/2025 – Council changed the Special Meeting time on March 24, 2025 from 6:30 pm to 6:00 pm.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

#1 – To appoint _____ to the Board of Ethics for a term of one (1) year to expire on June 30, 2026.

#2 – To appoint _____ to the Board of Ethics for a term of two (2) years to expire on June 30, 2027.

#3 – To appoint _____ to the Board of Ethics for a term of three (3) years to expire on June 30, 2028.

#4 – To appoint _____ to the Board of Ethics as an alternate member for a term of one (1) year to expire on June 30, 2026.

#5 – To appoint _____ to the Board of Ethics as an alternate member for a term of two (2) years to expire on June 30, 2027.