

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: December 7, 2021

DEPARTMENT: Community Sustainability &
CRA

TITLE:

Inter-Local Agreement with Treasure Coast Regional Planning Council to undertake a Downtown Property Public Outreach and Master Plan Development Revision

SUMMARY:

Revision to previously approved inter-local agreement with the Treasure Coast Regional Planning Council (TCRPC) to undertake downtown property owner outreach and master plan development study for the City owned properties along South M, South L and South K Streets. The scope of services was negotiated by the Lake Worth Beach CRA, which will provide the funding for the endeavor.

BACKGROUND AND JUSTIFICATION:

At its October 5, 2021 meeting, the City Commission approved an inter-local agreement with the TCRPC to undertake a downtown property owner outreach and master plan study. Subsequent to the agreement being brought forward to the Commission, the TCRPC requested a few changes in the agreement, which were not received in time to be incorporated in the agreement the Commission approved.

The revised agreement here includes several clarification statement and edits that do not change either the terms or the scope of the project. The City Attorney's office has reviewed the proposed changes to ensure that the agreement as previously approved is still intact and as intended.

An updated Scope of Services and Schedule are attached to the revised inter-local agreement. All funding for the proposed work will be provided by the CRA.

MOTION:

Move to approve/disapprove revised Inter-Local Agreement with the TCRPC to undertake downtown property public outreach and master plan development study.

ATTACHMENT(S):

Fiscal Impact Analysis
Revised Inter-local agreement
Scope of Services
Schedule

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	\$109,000	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	\$109,000	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact: The Lake Worth Community Redevelopment Agency (CRA) will provide the funding for this endeavor

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
001-2070-559.31-90	Professional Services/Other		\$20,000	\$20,000	\$109,000	\$109,000	\$20,000