

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: December 7, 2021

DEPARTMENT: Community Sustainability

TITLE:

Agreement with L.M.C.C. Specialty Contractors, Inc. d/b/a Mims Construction Company to provide board and secure services

SUMMARY:

This Professional Services Agreement will provide the City with the ability to provide board and secure services which shall include furnishing all labor, material and equipment to board and secure properties located within the City limits on an as needed basis, as requested by the designated City's Code Compliance Division.

BACKGROUND AND JUSTIFICATION:

Pursuant to section 2-75.2.2 of the City's Code of Ordinances, it is unlawful for a vacant and unoccupied building of which doors, windows, or other openings are broken or missing, so as to allow access to the interior, or any boarded building which allows access to the interior.

In October 2019, the City of West Palm Beach, Florida, through a competitive section process (City of West Palm Beach (WPB) (ITB No. 18-19-136), awarded a Master Services Agreement for board and secure services to L.M.C.C. Specialty Contractors, Inc. d/b/a Mims Construction Company. The agreement to perform board and secure services is for a three-year term. The City desires to piggy-back the WPB agreement including all pricing, terms and conditions. Funding for future years of this agreement will come back to the Commission as a part each years appropriation.

MOTION:

Move to approve/disapprove the professional services agreement with L.M.C.C. Specialty Contractors, Inc. d/b/a Mims Construction Company.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement for Board and Secure Services
City of West Palm Beach Master Services Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	0	0	0	0	0
Operating Expenditures	30,000	30,000	30,000	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	30,000	30,000	30,000	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding for this agreement is included in the FY 2022 budget appropriation. This agreement allows for an additional \$45,000 of funding for those services should they be necessary. Additional services would require approval in writing by an amendment to the agreement executed by the Contractor and the City. This contract is not to exceed \$75,000.

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
160-2040-515.31-86	Professional Services – Board & Secure Expenses	N/A	30,000	30,000		30,000	0