

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** January 17, 2023

**DEPARTMENT:** Leisure Services

**TITLE:**

Community Development Block Grant Project Agreement Amendment 001 for Memorial Park Improvements Phase I

**SUMMARY:**

Palm Beach County entered into Agreement R2021-1533 with the City to provide \$274,506 in Community Development Block Grant (CDBG) funds for Phase I of the Memorial Park Improvements project. Amendment 001 to the CDBG Project Agreement extends the time of performance for project completion to July 15, 2023.

**BACKGROUND AND JUSTIFICATION:**

Palm Beach County and the City entered into an Agreement R2021-1533, effective October 1, 2021, to provide \$274,506 in Community Development Block Grant (CDBG) funds for the Memorial Park Improvements Phase I Improvements project. The terms of the Agreement allowed for completion of the construction improvements and closeout of the project by December 31, 2022.

Amendment 001 to the Agreement extends the project completion and close-out date to July 15, 2023. This will provide the City with sufficient time for the milling and resurfacing of the parking area in Memorial Park, and thereby remain in compliance with the terms and conditions of the Agreement. No additional funding will be required for the project.

**MOTION:**

Move to approve/disapprove the Amendment 001 to the CDBG Project Agreement R20021-1533 and authorize the Mayor to execute three originals of Amendment 001 to the Agreement.

**ATTACHMENT(S):**

Fiscal Impact Analysis – N/A  
Amendment 001 to the Agreement