

STAFF REPORT REGULAR MEETING

AGENDA DATE: January 17, 2023

DEPARTMENT: Leisure Services

TITLE:

Community Development Block Grant Project Agreement Amendment 001 for Memorial Park Improvements Phase II

SUMMARY:

Palm Beach County entered into Agreement R2022-1210 with the City to provide \$306,691 in Community Development Block Grant (CDBG) funds for Phase II of the Memorial Park Improvements project. Amendment 001 to the CDBG Project Agreement modifies the performance benchmark date for the award of the construction contract for the improvements specified in the Agreement.

BACKGROUND AND JUSTIFICATION:

Palm Beach County and the City entered into an Agreement R2022-1210, effective October 1, 2022, to provide \$306,691 in Community Development Block Grant (CDBG) funds for the Memorial Park Improvements Phase II Improvements project. This Agreement sets forth the terms and conditions for the use of this funding, including project performance requirements.

The City has experienced delays during the design phase that have adversely affected the time-frame for project implementation. Amendment 001 modifies the Agreement to extend the performance requirement date for the award of the construction contract from December 31, 2022 to March 31, 2023. This will allow sufficient time to complete the scope of work and conduct the procurement process for a qualified contractor to perform the improvements. This action will allow the City to remain in compliance with the terms and conditions of the Agreement. No additional funding will be required for the project.

MOTION:

Move to approve/disapprove the Amendment 001 to the CDBG Project Agreement R2022-1210 and authorize the Mayor to execute three originals of Amendment 001 to the Agreement.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A
Amendment 001 to the Agreement