

STAFF REPORT REGULAR MEETING

AGENDA DATE: April 4, 2023

DEPARTMENT: Public Works/Leisure Services

TITLE:

Construction Agreement with M&M Asphalt Maintenance, Inc. for the Harold Grimes Memorial Park Improvement Project Phase 1B – Parking Lot Resurfacing

SUMMARY:

The Agreement with M&M Asphalt Maintenance, Inc. authorizes the contractor to resurface the existing parking lot located at the Harold Grimes Memorial Field at a cost not to exceed \$54,922.50.

BACKGROUND AND JUSTIFICATION:

The City identified deficiencies in the current surface conditions of the parking lot located at Harold Grimes Memorial Field that require resurfacing to correct. The resurfacing of the parking lot will provide a safe and functional parking area for the park that meets current City standards. This project will utilize funding from the previous years CDBG Grant for the replacement of the Harold Grimes Memorial Field pavilion improvement project.

Harold Grimes Memorial Field is located in District 1. It currently serves as a complex for the multi-use athletic field and public pavilion. The proposed will rehabilitate the existing parking lot and meet current City specifications. The project duration is one hundred twenty (120) calendar days for completion.

The City advertised and accepted bids via the public procurement process and on February 1, 2023 received a total of seven (7) bids from qualified and experienced contractors. Staff from Public Works and Financial Services reviewed the bids and determined that M&M Asphalt Maintenance, Inc. met the requirements of a responsive and responsible bidder. The Agreement with M&M Asphalt Maintenance, Inc. is at a cost not to exceed \$54,922.50 and is being fully funded by CDBG grant funds.

MOTION:

Move to approve/disapprove the Agreement with M&M Asphalt Maintenance, Inc. for the Harold Grimes Memorial Park Improvement Project Phase 1B – Parking Lot Resurfacing.

ATTACHMENT(S):

Fiscal Impact Analysis
Construction Agreement
Bid Tab

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Current Appropriation	\$54,922.50	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation Fiscal Impact:		
	Revenue Source	Expenditure
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

Budget Transfer Impact		
	Revenue Source	Expenditure
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

Contract Award - Existing Appropriation		
	Expenditure	
Department	Recreation	
Division	Recreation	
GL Description	Improve other than Build	
GL Account Number	301-8060-572.63-63	
Project Number	GV2201	
Requested Funds	\$54,922.50	