

STAFF REPORT UTILITY MEETING

AGENDA DATE: April 30, 2024

DEPARTMENT: Finance

TITLE:

Resolution No. 14-2024 -- Fiscal Year 2024 Second Budget Amendment accompanying ENCO contract

SUMMARY:

Resolution No. 14 - 2024 authorizes the second Budget Amendment for Fiscal Year 2024 Operating Budget

BACKGROUND AND JUSTIFICATION:

The City has been using ENCO Utility Services, LLC for Customer Service & System Operations call services through piggy-back agreement based off City of Homestead agreement since December 2021. In the beginning of April, ENCO informed the City that they can no longer extend the same terms and conditions under this agreement and have submitted a revised rate schedule to provide an updated cost per minute call agreement. The City needs call center support services and cannot provide this service to the customers with internal staff and must accept the increased fees until the new contract is in place. The contract increased by approximately 286% based on the current call volume. The additional funds for the remaining fiscal year will be taken from the excess revenues of approximately \$840,000 originally budgeted for the Electric Fund fiscal year 2024 budget.

MOTION:

Move to approve/disapprove Resolution No. 14-2024 authorizing a budget amendment to appropriate \$250,000 for FY 2024 Operating Budget as identified in Exhibit A.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution No. 14-2024
Exhibit A

Fiscal Impact Analysis:

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Electric Fund	Electric Fund
Division	N/A	Customer Service
GL Description	N/A	Contractual Services
GL Account Number	Various Non PCA Revenue accounts	401-1240-513.34-50
Project Number	N/A	N/A
Requested Funds	\$250,000	\$250,000
Sources of Funds	Current revenues (Paygo)	N/A(New Item)