

STAFF REPORT UTILITY MEETING

AGENDA DATE: April 30, 2024

DEPARTMENT: Electric Utility

TITLE:

Agreement with E-Source Companies, LLC for consulting services related to Advanced Metering Infrastructure (AMI) and Meter Data Management (MDM)

SUMMARY:

Agreement with E-Source Companies, LLC for consulting services related to assisting the City procure a replacement for the existing water and electric AMI system as well as a Meter Data Management (MDM) system.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Proposal (RFP 24-202) seeking proposals from qualified vendors for consulting services associated with assisting the City in procuring a replacement for the existing water and electric AMI system as well as an MDM system. E-Source Companies, LLC was one (1) of nine (9) vendors to bid, was found to be responsive and responsible and was ultimately recommended for the award by the City's Evaluation Committee. The City has an existing AMI system that has been installed since approximately 2016 for both electric and water utility accounts. As this existing AMI system has experienced many failures since the original installation and is now approaching ten (10) years in age, the City sought to secure funding through the Department of Energy Grid Resilience and Innovation Partnerships Program (GRIP) Grant to aid in the purchase of a new AMI and MDM system. As this grant funding attempt was successful, the City is now looking to proceed with the development of a Request for Proposals (RFP's) for the said system(s) using consultant assistance provided by this Agreement.

The anticipated cost of the services of E-Source Companies, LLC is not expected to exceed \$166,130.

MOTION:

Move to approve/disapprove the Agreement with E-Source Companies, LLC for the consulting services related to AMI and MDM with a total not-to-exceed amount of \$166,130.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement
RFP 24-202 -Evaluation Matrix

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$166,130	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric Utility
Division	Meter Shop
GL Description	Professional Services
GL Account Number	401-6035-531.31-90
Project Number	N/A
Requested Funds	\$166,130
Remaining Balance	\$4,957.99
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue