

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** January 3, 2023

**DEPARTMENT:** Community Sustainability

**TITLE:**

Ordinance No. 2022-27 – Second Reading -- Amending Chapter 14 "Business Tax Receipts and Business Regulations", Section 14-5 "Application for Local Business Tax Receipt of the City's Code of Ordinances to Provide for a Local Contact for All Rental Properties

**SUMMARY:**

The Ordinance provides for a required local property manager contact for all rental properties within the City of Lake Worth Beach.

**BACKGROUND AND JUSTIFICATION:**

Due to numerous tenant inquiries and unresolved code compliance issues at both commercial and residential rental properties, the City Commission directed staff to bring forward an amendment to the City's Code of Ordinances to provide for a required local property manager contact at all rental properties. The proposed ordinance requires a 24-hour, seven (7) day a week, local contact for these properties. The contact information that must be provided is the name of the contact as well as mailing address, email address and phone number. City Staff already has requested this information to be provided on a voluntary basis as part of the Fiscal Year 2023 Business License Renewal. Should the ordinance be adopted, City Staff will include the requirement as part of all new business license applications moving forward as well as part of the formal Fiscal Year 2024 Business License Renewal.

At its meeting of December 6, 2022, the Commission unanimously voted to move the ordinance forward to a public hearing and second reading on January 3, 2023 provided that a property manager or designee would be available within four hours to address on site issues. This language has been added to the ordinance and highlighted in yellow.

**MOTION:**

Move to approve/disapprove Ordinance No. 2022-27 amending Chapter 14 "Business Tax Receipts and Business Regulations", Section 14-5 "Application for Local Business Tax Receipt of the City's Code of Ordinances to Provide for a Local Contact for All Rental Properties.

**ATTACHMENT(S):**

Fiscal Impact Analysis – N/A  
Ordinance 2022-27