

STAFF REPORT WORK SESSION

AGENDA DATE: April 30, 2024

DEPARTMENT: Financial Services

TITLE:

Evaluation Committee Guidelines for City Commissioners

SUMMARY:

The City of Lake Worth Beach Finance Department – Procurement -- will provide training to City Commissioners who will serve as Request for Proposals Evaluation Committee Members

BACKGROUND AND JUSTIFICATION:

The City Commission approved issuance of Request for Proposal RFP#24-203 for Executive Recruitment Services for the City Manager. The RFP deadline has passed and the City received four proposals. City Commissioners will serve as Evaluation Committee Members and this session will be for the Procurement Division to provide guidance and training on evaluation process.

DIRECTION:

ATTACHMENT(S):

Guidelines