



## WORK CHANGE DIRECTIVE

This form shall be utilized to document an increase in the cost of work IF the total increase is covered by a contingency amount previously authorized by the City's contracting authority (i.e., the City Manager or the City Commission). Increases or decreases in the contract time and/or the total contract price (not covered by an approved contingency) require a formal change order.

Project Number: 23-118 Contractor: Close Construction Services, LLC.

Project Name: South Palm Park Sea Level Rise Mitigation

Date of Issuance: 6/24/24

Work Change Directive Effective Date: 6/24/24

Purchase Order Number: 193604

Contractor is directed to proceed promptly with the following change(s) (description):

*Additional concrete work per the attached proposal dated 6/10/2024.*

Purpose of Work Change Directive:

*Improve the project by installing "D" curb and new sidewalks to accommodate the elevations of the new valley gutter on the north side of the road.*

Attachments (list documents supporting change):

*Proposal from Close Construction LLC dated June 10, 2024.*

If the above change will increase the cost of work covered by previously approved contract contingency, please identify the method of determining the increase in the cost of work:

- Unit Prices
- Lump Sum**
- Cost of Work \$ \_\_\_\_\_
- Contingency \$ \_\_\_\_\_

Estimated increase in cost of work: \_\_\_\_\_

Estimated decrease of Contract Contingency:           \$21,593.44          

This Work Change Directive may be executed in counterparts and is not effective until approved by the City's authorized representative.

The CONTRACTOR and the CITY agree that this WORK CHANGE DIRECTIVE represents the complete agreement of the parties with respect to these matters as of the date of this WORK CHANGE DIRECTIVE. By approving this WORK CHANGE DIRECTIVE, the CONTRACTOR releases any and all claims that it may have against the CITY under the subject contract including, but not limited to claims for equitable adjustments, which occurred or accrued prior to the effective date of this WORK CHANGE DIRECTIVE.

Reviewed and Accepted by:           Close Construction, ~~HC~~ Services, LLC            
(Contractor Name)

          Sheryl L Wells            
Contractor Representative (Signature)

          Treasurer            
Title

          6/24/2024            
Date

Recommended by:  
          [Signature]            
Engineer/Project Manager

          6/24/24            
Date

Authorized by:  
          V Hayduk            
City's Authorized Representative  
Department Director

          6/24/24            
Date

# CLOSE

Construction Services, LLC  
State License #CGC1526474

General Construction  
Construction Management

June 10, 2024

Sam Heady, Utility Director  
City of Lake Worth Beach  
301 College Street  
Lake Worth Beach, FL 33460

Stephen Fowler, PE  
Holtz Consulting Engineers, Inc.  
270 South Central Blvd., Suite 207  
Jupiter, FL 33458

Re: Proposed Change Order - South Palm Park Project

Dear Sam and Steve:

We are pleased to offer a proposal to perform additional work as requested by the City of Lake Worth Beach.

Furnish materials, equipment and labor to:

4" thick sidewalk, except for in driveway aprons will be 6" thick.

- Cut and remove approximately 545 SF of sidewalk
- Form, pour and finish concrete for approximately 545 SF of 6-inch thick sidewalk. Concrete will be 3000 psi with fibermesh and have light broom finish. Joints will be tool grooved at approximately 5-foot on center.
- Dig and remove 6 inches of dirt, 175 feet long and 3 feet wide. Replace with 57 stone and compact with 8 inches of road base on top of that.
- Install 175 lineal feet of 6-inch wide "D" curb on the back side of the valley gutter with a header curb at the driveways.
- Strip all forms and sawcut expansion joints as required (per attached proposal)

Road base under the curb was not included in original proposal for Miami gutters? 57 stone was suggestion to help with dewatering for compaction .

	\$18,230.00
CCS Overhead & Profit @ 15%	<u>\$ 2,734.50</u>
Subtotal:	\$20,964.50
Bonding @ 3%	<u>\$ 628.94</u>
<b>Total Additional:</b>	<b>\$21,593.44</b>

Should you have any questions, please feel free to contact our office. Thank you.

Sincerely,

*Chris Close*  
Thomas C. Close  
President

Enclosures

# *K. L. Breen Builders, Inc.*

Phone: 561-856-0232  
Fax: 561-792-7591  
[klbreen1@yahoo.com](mailto:klbreen1@yahoo.com)

17392 Sentimental Journey  
Jupiter, Fl 33458  
License# 036326

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## **CHANGE ORDER**

**Proposal submitted to:**

**Date: June 10, 2024**

**Close Construction  
301 NW 4<sup>th</sup> Ave.  
Okeechobee, Fl 34972**

**Phone: 863-467-0831**

[donny@closeconstructionllc.com](mailto:donny@closeconstructionllc.com)  
[chrisrossi@closeconstructioninc.com](mailto:chrisrossi@closeconstructioninc.com)

**Job Location: 18<sup>th</sup> Ave S. Lake worth, FL**

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## **SOUTH PARK MITIGATION PROJECT CONCRETE**

**We will supply labor, material and equipment to complete the following:**

**Cut and remove approximately 545 square feet of sidewalk.**

**Form, pour and finish concrete for approximately 545 square feet of 6 inch thick sidewalk. Concrete will be 3000 psi with fibermesh and have a light broom finish. Joints will be tool grooved at approximately 5 foot on center.**

**Dig and remove 6 inches of dirt 175 feet long and 3 feet wide. Replace with 57 stone and compact with 8 inches of road base on top of that.**

**Install 175 lineal feet of 6 inch wide D curb on the back side of the valley gutter with a header curb at the driveways.**

**Strip all forms and sawcut expansion joints as required.**

**WE PROPOSE hereby to furnish labor and material – complete with these specifications for the sum of: \$18,230.00**

**Eighteen thousand two hundred thirty dollars**

**Payable as follows:**

**50% Deposit**

**Balance due in full on completion of specified work**

**All work will be completed in a workmanlike manner according to standard and customary practices. All agreements are contingent upon strikes, accidents, or delays beyond our control. The owner is to carry fire, tornado, hurricane and other insurance. We will provide workers compensation insurance. In the event of litigation to enforce or interpret the terms of this agreement, venue shall lie in Palm Beach County, FL and the prevailing party shall be entitled to attorney's fees and court costs at both the trial and appellate levels.**

**Authorized**

**Signature \_\_\_\_\_**

**Note: This proposal may be withdrawn by us if not accepted within 30 days.**

**ACCEPTANCE OF PROPOSAL – The prices, specifications and conditions of this agreement are satisfactory and are hereby accepted. You are authorized to do the work as specified.**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**