

STAFF REPORT REGULAR MEETING

AGENDA DATE: March 26, 2024

DEPARTMENT: Public Works

TITLE:

Construction Agreement with RMJ Maintenance Inc.

SUMMARY:

The Agreement with RMJ Maintenance Inc, authorizes the contractor to construct improvements at the Osborne Community Center including, restroom remodeling, interior door replacement, exterior door replacement, interior painting, flooring, lighting, and walls, as well as exterior painting at a cost not to exceed \$272,500.00.

BACKGROUND AND JUSTIFICATION:

The City identified improvements that were necessary to bring the Osborne Community Center to an improved, safe, and functional standard. The City applied for Community Development Block Grant (CDBG) for the (2023) for the Fiscal Year 2024 grant cycle. The City was successful in receiving the grant allocation from the Palm Beach County Department of Housing and Urban Development.

The Osborne Community Center is located in district 1. It currently serves as a multi-purpose venue for recreation activities and community gatherings. The proposed project will modernize the restroom facilities and bring them into ADA compliance. The project will upgrade flooring, walls, and ceilings. New lighting will be installed. Interior restroom doors and exterior front entrance doors will be replaced. Interior and exterior painting will be done as well. The project duration is one hundred eighty (180) calendar days.

The City advertised and accepted bids via the public procurement process and on February 28, 2024 and received a total of two (2) bids from qualified and experienced contractors. Staff from Public Works and Financial Services reviewed the bid and determined the RMJ Maintenance Inc. met the requirements of a responsive and responsible bidder. The Agreement with RMJ Maintenance is at a cost not to exceed \$272,500.00 and is being funded by CDBG grant funds as well as ARPA funds.

MOTION:

Move to approve/disapprove the Agreement with RMJ Maintenance Inc, for the Osborne Center Improvements Project.

ATTACHMENT(S):

Fiscal Impact Analysis
Construction Agreement
Bid Tab

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$272,500	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Recreation
Division	Recreation
GL Description	Improve Other than Build
GL Account Number	301-8060-572.63-63
Project Number	GT2401
Requested Funds	\$266,814.00
Remaining Balance	0
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	CDBG Grant

Contract Award – Existing Appropriation (Budgeted)	
	Expenditure
Department	Recreation
Division	Recreation
GL Description	Improve Other than Build
GL Account Number	301-8060-572.63-63
Project Number	AP2401
Requested Funds	\$5,686.00
Remaining Balance	\$34,461.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	ARPA