STAFF REPORT
UTILITY MEETING

AGENDA DATE: September 30, 2025 **DEPARTMENT:** Water Utilities

TITLE:

Authorize water meter encoders purchase with The Avanti Company for the City's Water Utility Department

SUMMARY:

Authorization to purchase City's water meter on a as needed basis from The Avanti Company for inventory for Fiscal Year 2026 in the amount not to exceed $130,000.00.

BACKGROUND AND JUSTIFICATION:

The Water Utilities Department provides and installs all water meters up to 2-inch water services within the water utility service area. The meters are purchased from Badger Meter and require the water meter encoder to provide the usage reading via radio, as part of the Advanced Metering Infrastructure. The water meter encoder is called Itron and is provided by The Avanti Company as the sole source vendor in Florida. These Itron's will enable the city staff to continue installing water meters for new construction as well as upgrading and replacing meters in the Utility Service Area. Itron's will be purchased as needed for inventory demand with Badger Meters. The City's procurement code, section 2-112 (e) (1) , authorizes single source procurement without competition if the single source is the only practical source or in the best interest of the City.

MOTION:

Move to approve/disapprove purchase of water meter encoders from The Avanti Company in an amount not to exceed $130,000.00 for Fiscal Year 2026.

ATTACHMENT(S):

Fiscal Impact Analysis
Quote
Sole Source Letter

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	**2025**	**2026**	**2027**	**2028**	**2029**
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	0	$130,000	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact *(If not budgeted)*	0	$130,000	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Future Appropriation (Budgeted in FY 2026)	
	Expenditure
Department	Water Utilities
Division	Water Distribution
GL Description	Repair/Maint Services/Meters/Lines
GL Account Number	402-7034-533.46-60
Project Number	N/A
Requested Funds	$130,000
Remaining Balance	N/A
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue