STAFF REPORT
UTILITY MEETING

AGENDA DATE: September 30, 2025 **DEPARTMENT:** Leisure Services

TITLE:

Resolution No. 63-2025 - Fiscal Year 2026 State Aid to Libraries Grant Application

SUMMARY:

The City intends to apply for funding assistance in the estimated amount of $9,000 from the Fiscal Year 2026 State Aid to Libraries grant program. This funding will be used to supplement the operating budget of the City's public library.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach has recently been notified by the Florida Department of State, Division of Library and Information Services that it is eligible for a formula allocation of an estimated $9,000 under the State Aid to Libraries Program to assist with the operation and maintenance of its public library for Fiscal Year 2026. These funds cannot supplant existing local funds budgeted for the operation of the City's public library during this period. As an eligibility requirement, the City must have a single administrative head employed on a full-time basis with the responsibility of management and coordination of the operations of the library. The library must provide its services free to the public.

Approval is requested for submission of the application for this funding. It is further requested that authorization be given to the Mayor, or her designee, to execute the grant application, the Grant Agreement with the Florida Department of State, Division of Library and Information Services and the "Certification of Hours, Free Library Services and Access to Materials" form on behalf of the City as part of the application process. The agreement sets forth the terms and conditions for the use of this funding and certifies the expenditure of local funds under a single administrative head for the operation and maintenance of its public library during the previous fiscal year.

MOTION:

Move to approve/disapprove Resolution , submitting of an application to the State of Florida, Division of Library and Information Services for the Fiscal Year 2026 State Aid to Libraries grant program and authorizing the Mayor, or her designee, to execute the Grant Agreement, the Certification of Hours, Free Library Service and Access to Materials" form, FY 24 Revenue and Expenditures form, and the FY26 Certification of Hours form.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 63-2025
Grant Agreement
Certification of Hours
Operating Expenditures
FY 24 Revenue and Expenditures
FY 26 Certification of Hours

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	**2025**	**2026**	**2027**	**2028**	**2029**
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	$9000	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	0	$9000	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact *(If not budgeted)*	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Leisure Services	Leisure Services
Division	Library	Library
GL Description	State Grants	Culture & Recreation/ Operating Supplies
GL Account Number	180-0000-334.70-00	180-9720-5721-52.00
Project Number		
Requested Funds	$9000	$9000
Remaining Balance	N/A	N/A