

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: November 2, 2021

DEPARTMENT: City Attorney

TITLE:

Consideration of City Manager Agreement with Carmen Davis

SUMMARY:

The agreement for the City Manager position with Carmen Davis will be presented.

BACKGROUND AND JUSTIFICATION:

The City Commission held final interviews for the City Manager position at a special meeting on September 24, 2021. The Commission voted unanimously to offer the City Manager position to Carmen Davis and to have the City Attorney negotiate the contract.

MOTION:

Move to approve/disapprove the City Manager Agreement with Carmen Davis.

ATTACHMENT(S):

Fiscal Impact Analysis
City Attorney Letter
Employment Agreement
Separation Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$293,313	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
001-1020-512.12-20	Salaries & Wages/Regular	N/A	\$377,798	\$377,798	0	\$200,000	\$177,798
001-1020-512.21-00	Executive / FICA Taxes	N/A	\$28,138	\$28,138	\$23,507	\$23,507	\$28,138
001-1020-512.22-20	Retirement Contributions/401A	N/A	\$17,407	\$17,407	\$20,000	\$20,000	\$17,407
001-1020-512.15-30	Special Pay/Other Pays	N/A	\$6,900	\$6,900	\$17,500	\$23,500	\$900
001-1020-512.23-00	Executive / Life & Health Insurance	N/A	\$27,626	\$27,626	\$26,306	\$26,306	\$27,626