

STAFF REPORT REGULAR MEETING

AGENDA DATE: April 21, 2026

DEPARTMENT: Leisure Services

TITLE:

Purchase Order with RMJ Maintenance Corp. for Sunset Ridge Park West Pavilion Renovation

SUMMARY:

The Leisure Services Department requests approval for the Sunset Ridge Park West Pavilion Renovation Purchase Order

BACKGROUND AND JUSTIFICATION:

The Leisure Services Department was approved in FY26 budget for the Sunset Ridge Park West Pavilion Renovation as part of the Capital Improvement Project AP2601. The project was allocated \$100,000 to address long standing infrastructure, and usability concerns within the West Pavilion structure and its restroom facilities. Over time, the building has experienced significant wear due to age, weather exposure, and heavy public use.

The Leisure Services and Public Works Departments worked together to develop a comprehensive scope of work with RMJ Maintenance Corp. The scope details out the full renovation of both restrooms and pavilion area which includes the replacement of bathroom fixtures, installation of new tile on restroom floors and lower wall sections, re stuccoing of the building exterior and pavilion ceiling, new paint throughout, upgraded lighting, new ADA compliant and recycled plastic picnic tables, and several structural and plumbing improvements. These upgrades not only address maintenance deficiencies but significantly enhance the park's safety, functionality, and the overall user experience for residents and visitors.

As the quoted cost is fully supported by the approved CIP funding, staff recommend approval of this purchase order to begin the renovation project.

The City of Lake Worth Beach is utilizing its current agreement for goods and services (general facility maintenance services for city buildings and parks). City's Procurement Policy and Code authorize the purchases of goods and services through current City Agreements.

MOTION:

Move to approve/disapprove the Purchase Order with RMJ Maintenance Corp. for the Sunset Ridge Park West Pavilion Renovation with a total cost not to exceed \$98,080 utilizing the existing City contract.

ATTACHMENT(S):

Fiscal Impact Analysis

Quote and Scope of Work

Agreement for goods and services (general facility maintenance services for city buildings and parks)

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$98,080	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact <i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Capital Project
Division	Parks and Recreation
GL Description	Improve other than build
GL Account Number	330-8060-572-63-63
Project Number	AP2601
Requested Funds	\$98,080
Remaining Balance	\$1,920
Source of Revenue (i.e. Paygo, Current Revenue, Bond Money, Grants, etc.)	Fund Balance