

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** February 4, 2020

**DEPARTMENT:** Community Sustainability

**TITLE:**

Agreement with Environmental Services, Inc. for Historic Resources Survey Update, Phase IV

**SUMMARY:**

The Agreement authorizes Environmental Services, Inc. to complete the Lake Worth Beach Historic Resources Survey Update, Phase IV in the amount of \$63,000.00.

**BACKGROUND AND JUSTIFICATION:**

The State of Florida, Department of State, Division of Historical Resources is providing the City with \$50,000 under the FY 2019-2020 Small Matching Historic Preservation Grants Program. The purpose of this grant award is to provide the City with funding assistance to procure the services of a cultural resources management consultant to assist the City in developing Phase IV of the City's historic resources survey.

This survey is intended to provide updated and accurate information regarding contributing and noncontributing properties within the City's six historic districts. The fourth phase will complete this effort by surveying remaining districts that have not yet been updated. These areas are primarily located in the Southeast Lucerne and Old Lucerne Local Historic Districts. The City will utilize the services of Environmental Services Inc. to oversee the project, conduct the field surveys, update the existing Florida Master Site forms, create new Florida Master Site forms, and assemble the survey documentation.

On September 29, 2019, the City published a Request for Proposals for qualified consultants for the scope of the grant. On November 5, 2019, the City evaluated the proposals and selected Environmental Services, Inc. as the highest scoring candidate. Environmental Services, Inc. was selected in prior years to complete the Lake Worth Beach Historic Resources Survey Updates I, II, and III.

This Agreement will utilize the \$50,000 small matching historic preservation grant and a local cost share of \$13,000 to engage with Environmental Services, Inc. for the completion of the Lake Worth Beach Historical Resources Survey, Phase IV.

This Agreement is in accordance with City of Lake Worth Beach Resolution 38-2019, authorizing the acceptance of an award from the Florida Department of State, Division of Historical Resources for grant funds provided through the fiscal year 2019-2020 small matching historic preservation grants program in the amount of \$50,000 for conducting the Lake Worth Beach Historic Resources Survey, Phase IV.

**MOTION:**

Move to approve/disapprove the Agreement with Environmental Services, Inc. for the Historic Resources Survey Update, Phase IV.

**ATTACHMENT(S):**  
 Fiscal Impact Analysis  
 Resolution 38-2019  
 Agreement

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Expenditures	0	0	0	0	0
Operating Expenditures	63,000.00	0	0	0	0
External Revenues	50,000.00	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
 Net Fiscal Impact	 13,000.00	 0	 0	 0	 0
 No. of Addn'l Full-Time Employee Positions	 0	 0	 0	 0	 0

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Expenditure	Balance
180-9720-515.31-90	Professional Fees	SG 2001	\$50,000	\$100,000	\$50,000	\$50,000
180-9700-515.31-90	Professional Fees		\$15,000	\$15,000	\$13,000	\$2,000

**C. Department Fiscal Review:\_\_\_\_\_**