

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** February 4, 2020

**DEPARTMENT:** Community Sustainability

**TITLE:**

Resolution No 04-2020 – Amending the fees and charges schedule

**SUMMARY:**

The Resolution amends the adopted fee schedule to create consistency in the fee schedule, adjust several fee charges, and reinstate fees that were inadvertently removed from the schedule.

**BACKGROUND AND JUSTIFICATION:**

In coordinating our fee schedule with ProChamps, it came to our attention that their system cannot support the current bifurcated fee schedule. This amendment will provide for a single escalating fee schedule rather than one for improved and one for unimproved properties. The result will be an insignificant increase in total revenues for the city. In addition, this resolution will reinstate two tabs of the fee schedule related to Planning and Zoning fees and Miscellaneous fees that were inadvertently removed from the fee schedule and were part of the previously adopted fee schedule.

Leisure Services is amending fees including the Golf Course frequent player card annual fee, youth soccer, youth flag football and winter camp to allow for early, normal and late registration fees. Recreation is also requesting to increase fees with our sports providers and Parking is adding fees for parking hearings before the City's Special Magistrate.

**MOTION:**

Move to approve/disapprove Resolution 04-2020

**ATTACHMENT(S):**

Fiscal Impact Analysis

Resolution No. 04-2020

Exhibit A Fee Schedule Amendments

**FISCAL IMPACT ANALYSIS**

**A.** Five Year Summary of Fiscal Impact:

**The proposed changes in the fee schedule will have a minimal impact on the annual revenues for this fiscal year as the revenue projections already anticipated these fees.**

<b>Fiscal Years</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
 Net Fiscal Impact	 0	 0	 0	 0	 0
 No. of Addn'l Full-Time Employee Positions	 0	 0	 0	 0	 0

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Revenue	Balance

**C. Department Fiscal Review:\_\_\_\_\_**