

# **STAFF REPORT UTILITY MEETING**

**AGENDA DATE:** June 24, 2025

**DEPARTMENT:** Electric Utility

**TITLE:**

Goods and Services Agreement with Wesco Distribution, Inc for the purchase of miscellaneous Electric Utility Warehouse parts

**SUMMARY:**

Good and Services agreement with Wesco Distribution Inc to purchase miscellaneous Electric Utility Warehouse parts at a cost not to exceed \$2,000,000.

**BACKGROUND AND JUSTIFICATION:**

The City issued an Invitation for Bids (IFB #25-101) to solicit bids from qualified vendors for the purchase of the top 50 most frequently requested and used part numbers by the Electric Utility Warehouse for various jobs and projects on as needed basis. In the past, the Electric Utility Warehouse sourced the best available prices from multiple vendors at the time of each request. The initial term of this Agreement shall be for one (1) year with the ability to be renewed for four (4) additional, one (1) year terms upon the mutual agreement of both parties and conditioned to the Consumer price index. This aims to establish fixed pricing, helping to mitigate price fluctuations over the course of the year.

Two bids were received in response to the IFB. Following a thorough evaluation, the Electric Utility Warehouse recommends entering into a Goods and Services Agreement with Wesco Distribution Inc.

**MOTION:**

Move to approve/disapprove the Goods and Services Agreement with Wesco Distribution Inc at a cost in the amount not to exceed \$2,000,000 annually.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Wesco Agreement  
IFB #25-101 Bid Tab

## FISCAL IMPACT ANALYSIS

### Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$2,000,000	0	0	0	0
Operating	0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric Fund
Division	N/A
GL Description	Assets Inventory Parts
GL Account Number	401-0000-141-02-10
Project Number	N/A
Requested Funds	\$2,000,000
Remaining Balance	\$13,243,321.02
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue