

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 6, 2021

DEPARTMENT: Leisure Services/
Public Works

TITLE:

City of Lake Worth Beach Food Drive

SUMMARY:

Among the many impacts felt by the Covid-19 pandemic, many Lake Worth Beach families also faced the issue of food insecurity. As a response to support the needs of the community, the City has coordinated and supported weekly food drive distribution sites every Tuesday since March of 2020. This program has been successful and currently feeds about 700 households weekly.

BACKGROUND AND JUSTIFICATION:

In March 2020 during the COVID-19 pandemic, the City of Lake Worth Beach and generous volunteers partnered with Feeding South Florida to host weekly food drives. During this time, select Public Works and Leisure Services staff schedules have been redirected to support this event in lieu of their regularly assigned duties.

As restrictions are lifted and the City is reopening, the demand for staff time is increasing. Many of our City employees who support the food drive are instrumental in the City's day to day maintenance and operations. As the months progress and we continue to transition through different phases of the pandemic, needs continue to change as well. Staff is recommending a bi-weekly food drive to be held on the first and third Tuesdays of the month in an effort to alleviate the demand for City staff.

The cost breakdown by Department for the food drive events is as follows:

Monthly Cost: \$9,908

Weekly Cost: \$2,477

- Facilities = 5 staff x 4 hours (2hr setup, 2hr breakdown) for tents – 20hours x \$30/hr = \$600
 - 2 trucks x 4 hours = 8hrs x \$15/hr = \$120
- Streets = 4 staff x 3 hours (MOT setup/takedown) = 12hrs x \$30 = \$360
 - 2 trucks x 3 hrs = 6hrs x \$15/hr = \$90
 - MOT devices = \$100/day
- Solid Waste = 3 staff x 3 hours = 9hrs x \$30 = \$270
 - Garbage truck x 3hrs = 3hr x \$100/hr = \$300

Total Public Works costs per event = \$1,840.00

- Parking = 3 staff x 3 hours = Total \$224.79
- Special Events = 2 staff x 4 hours = \$172 per event
 - (Supplies Water) = 2 cases = 10.00 per event = Total \$182 per event
- Recreation = 3 staff x 3 hours = Total \$231

Total Leisure Staff Cost per event = \$637.00

MOTION:

Move to approve/disapprove hosting bi-weekly food drive events through May 31.

ATTACHMENT(S):

Fiscal Impact Analysis- N/A