

# EXECUTIVE BRIEF WORK SESSION

**AGENDA DATE:** April 5, 2022

**DEPARTMENT:** Public Works

**TITLE:**

Ordinance No. 2022-05 - First Reading - Revised Municipal Cemetery Ordinance

**SUMMARY:**

The City cemetery rules and regulations have not been reviewed since 2013. This Ordinance will update the Code to address current cemetery operating procedures, rules, and regulations.

**BACKGROUND AND JUSTIFICATION:**

Chapter 10 of City Code regarding the cemeteries requires an update to simplify, streamline, and transition language from the Ordinance to the more appropriate location in the rules and regulations. A few of these modifications consist of:

- the removal of any type of fee structure, as these are included in the annual Commission approved Schedule of Fees during the budget cycle
- the removal of provisions and definitions which should reside in the rules and regulations
- better defined plot deed and interment permit language

If approved, the 2<sup>nd</sup> reading will be brought forward at the May 3, 2022 regular Commission meeting with an accompanying Resolution for the updated cemetery rules and regulations.

**DIRECTION:**

Move to approve/disapprove Ordinance No. 2022-05 on first reading and set the second reading and public hearing for May 3, 2022.

**ATTACHMENT(S):**

Fiscal Impact Analysis – N/A  
Ordinance 2022-05  
Revised Cemetery Rules & Regulations