

# STAFF REPORT UTILITY MEETING

**AGENDA DATE:** March 28, 2023

**DEPARTMENT:** Water Utilities

**TITLE:**

Task Order No. 1 with Holtz Consulting Engineers, Inc. for design of Lift Stations 5, 6, 15 and 25 Improvements

**SUMMARY:**

Task Order No. 1 authorizes Holtz Consulting Engineers, Inc. to prepare design drawings, technical specifications and opinion of cost for Lift Stations 5, 6, 15 and 25 Improvements project at a cost not to exceed \$196,000.00.

**BACKGROUND AND JUSTIFICATION:**

The City's Water Utilities Sewer Pumping division works to constantly update, replace and repair the City's wastewater pump stations. Various upgrades are necessary to lift stations 5, 6, 15 and 25 to maintain the stations in working order. These upgrades include mechanical, electrical and structural components, as well as replacing the 3-inch forcemain from lift station 25 that has had several breaks in recent years. Task Order 1 includes survey, subsurface utility locating, design, permitting and bidding assistance for the project.

**MOTION:**

Move to approve/disapprove Task Order No. 1 with Holtz Consulting Engineers, Inc. for design of Lift Stations 5, 6, 15, and 25 Improvements at a cost not to exceed \$196,000.00.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order No. 1

**,FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Inflows</b>					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
<b>Outflows</b>					
Current Appropriation	\$196,000	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No. of Addn'l Full-Time Employee Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>New Appropriation Fiscal Impact:</b>		
	<b>Revenue Source</b>	<b>Expenditure</b>
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

<b>Budget Transfer Impact</b>		
	<b>Revenue Source</b>	<b>Expenditure</b>
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

<b>Contract Award - Existing Appropriation</b>		
	<b>Expenditure</b>	
Department	Local Sewer	
Division	Pumping	
GL Description	Improve other than Build	
GL Account Number	423-7221-535.63-15	
Project Number	LS2200	
Requested Funds	\$196,000.00	